



OFFICE OF THE GOVERNOR

PO43-10

**NOTICE TO PROCEED**

November 8, 2021

**MR. ARTHLONE A. PADAYAO**  
Designated Representative  
**COPYLANDIA OFFICE SYSTEMS CORP.**  
0370, CPG North Avenue, Cogon District  
Tagbilaran City

Dear Mr. Padayao:

Please be informed that the attached **Purchase Order No. 2021-608** dated **November 8, 2021** has been approved. Notice is hereby given to immediately deliver the items enumerated herein within **THIRTY - FORTY FIVE (30 - 45) DAYS** upon receipt of this notice at, **DEPARTMENT OF EDUCATION - BOHOL DIVISION, NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL.**

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Very truly yours,

**ATTY. ARTHUR C. YAP**  
Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

*keep*  
**ATTY. KATHARIN FE D. PIOQUINTO**  
Provincial Administrator  
*[Signature]*  
**NOV 22 2021**

Date Release to Supplier: **NOV 24 2021**

*[Signature]*  
Authorized Signature  
(Name of the Representative of the Bidder)

Date Returned by the Supplier: **NOV 24 2021**

*[Signature]*  
Authorized Signature  
(Name of the Representative of the Bidder)