

**OFFICE OF THE GOVERNOR**

**NOTICE TO PROCEED**

DEC 20 2021

**MRS. GERALDINE M. SEVILLA**  
Sole Proprietor  
**3 MSG ENTERPRISES**  
Purok 4, Pondol Loon, Bohol

Dear Mrs. Sevilla:

Please be informed that the attached **Purchase Order No. 2021-765** dated DEC 20 2021 has been approved. Notice is hereby given to immediately deliver the items enumerated herein within **FIVE (5) DAYS** upon receipt of this notice at **GOVERNOR'S OFFICE, NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL.**

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Very truly yours,

*ok*  
**ATTY. ARTHUR C. YAP**  
Governor  
Province of Bohol

BY AUTHORITY OF THE GOVERNOR

*gms*  
**ATTY. KATHY ANN FE D. PIOQUINTO**  
PROVINCIAL ADMINISTRATOR

*gms*  
DEC 20 2021

Date Release to Supplier: DEC 31 2021 : \_\_\_\_\_

*gms*  
Authorized Signature  
(Name of the Representative of the Bidder)

Date Returned by the Supplier: DEC 31 2021 : \_\_\_\_\_

*gms*  
Authorized Signature  
(Name of the Representative of the Bidder)