



Standard Form Number: SF-GOOD-58
 Revised on: May 24, 2004
 Standard Form Title: Purchase Order

PROJECT REFERENCE NO. 21-0377

P.R No. 2021-0776

**PURCHASE ORDER
 GOVERNOR'S OFFICE**

Agency / Requisitioning Office

P0603-3

Supplier	SOMBRIO GENERAL MERCHANDISE	D.O. No.	P.O. NO. 2022-007
Address	Sitio Riverside, Bicao, Carmen, Bohol	Date	: January 6, 2022
E-mail Address		Mode of	
Telephone No.		Procurement :	
TIN	187 - 381 - 037 - 001		PUBLIC BIDDING

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	GOVERNOR'S OFFICE	Delivery Term	Please read at the back thereof
Address	New Capitol Site, Tagbilaran City, Bohol	Payment Term	upon completion of delivery
Delivery Period:	within 10 days upon receipt of NTP		
Warranty Period:	Within 3 months warranty		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	boxes	Ballpen, ordinary 50's - (black)	10	328.00	3,280.00
2	boxes	Ballpen, ordinary 50's - (blue)	10	328.00	3,280.00
3	pcs.	Correction Pen, 7 ml	30	118.00	3,540.00
4	pcs.	Correction Tape, 10m roller typr, durable	100	40.00	4,000.00
5	pcs.	Folder, Ordinary, Long, White	100	7.50	750.00
6	pcs.	Folder, Expanded Long, Orange 100 pcs., Blue 100 pcs. Green 100 pcs., Red 100 pcs., Pink 100pcs.	500	35.00	17,500.00
7	boxes	Fastener, Plastic, 50's	100	65.00	6,500.00
8	pads	Paper, Yellow pad, 100 leaves	50	70.00	3,500.00
9	pcs.	Frames 8.5 x 11 (wooden)	50	151.00	7,550.00
10	packs	Paper, Board (Pale Cream), A4	50	49.00	2,450.00
11	packs	Paper, Board (white) A4	50	49.00	2,450.00
12	pcs.	Sign Pen (H-Tecpoint V7RT 0.3), blue	100	68.50	6,850.00
13	packs	Photopaper, Glossy - long	100	49.00	4,900.00
14	bottles	Glue, All purpose, 130 ml	50	56.00	2,800.00
15	pcs.	Highlighter, pen type, fine, pink	25	40.00	1,000.00
16	pcs.	Highlighter, pen type, fine, yellow	25	40.00	1,000.00
17	pcs.	Highlighter, pen type, fine, green	25	40.00	1,000.00
18	pcs.	Highlighter, pen type, fine, blue	25	40.00	1,000.00
19	pcs.	Data folder 3x9x15" Top Oblong (Hardbound) blue	100	410.00	41,000.00
20	bottles	Ink for permanent marker - black 30 ml.	25	89.00	2,225.00
21	bottles	Ink for permanent marker - blue 30 ml.	25	89.00	2,225.00
22	boxes	Paper clip, vinyl coated, 100's (small)	100	10.00	1,000.00
23	boxes	Paper clip, vinyl coated, 100's (big)	100	20.00	2,000.00
24	packs	Paper sticker, Legal (white, matte)	150	39.50	5,925.00
25	boxes	Rubber band (big)	100	189.00	18,900.00
26	boxes	Staple wire No.35	100	50.00	5,000.00
27	rolls	Tape, Masking width 2"	25	47.50	1,187.50
28	rolls	Tape, Packaging width 2"	150	56.00	8,400.00
29	rolls	Tape, Transparent width 1.5"	50	32.00	1,600.00