

Name of the Procuring Entity

Project Reference Number:

Name of Project: PRDP

Location of the Project: Bohol Province

Standard Form Number: SF-GOOD-59

Revised on: May 24, 2004

Standard Form Title: Purchase Request

**PURCHASE REQUEST
PROVINCIAL GOVERNMENT OF BOHOL**

Agency / Procuring Entity

January 20,

Department Provincial Planning and Development Office PR No. _____

Date: 2022

Section PRDP-PPMIU-(4-Subproject Components) SAI No _____

Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
1	reams	Bondpaper - Substance 20 - A4 size	100	250.00	25,000.00
2	reams	Bondpaper - Substance 20 - short size	10	175.00	1,750.00
3	reams	Bondpaper - Substance 20 - long size	15	275.00	4,125.00
4	reams	Bondpaper - Substance 20 - A3 size	2	1,000.00	2,000.00
5	tube	Air freshener Car Glade	20	175.00	3,500.00
6	pcs	Folder, white - short size (Thick 14 pts)	100	10.00	1,000.00
7	pcs.	Folder, white - long size (Thick 14 pts)	100	10.00	1,000.00
8	btl.	Rubbing Alcohol 70% Solution 500 ml	50	75.00	3,750.00
9	pcs.	Expanding Envelope (Brown) long	50	15.00	750.00
10	pack	Battery Energizer - AA (pack of 4)	5	175.00	875.00
11	pack	Battery Energizer - AAA (pack of 4)	5	125.00	625.00
12	pcs.	USB stick "32 GB" slimmer type	10	350.00	3,500.00
13	pcs	Highlighters (orange - 5 , light green- 5, yellow- 5)	15	40.00	600.00
14	rolls	Cellophane tape 1"	10	50.00	500.00
15	rolls	Masking Tape 1"	10	50.00	500.00
16	boxes	Plastic Fastener	10	50.00	500.00
17	pads	Post It 2 x 3	10	40.00	400.00
18	pads	Post It 3 x 3	10	60.00	600.00
19	pcs.	Correction Tape	20	50.00	1,000.00
20	pcs.	Ballpen (tri - color)	25	100.00	2,500.00
21	boxes	Pentel Pen (Black- 2, Blue-2, red-2)	6	500.00	3,000.00
22	dozen	Sign Pen (black color)	50	65.00	3,250.00
23	set	Wireless Mouse	5	300.00	1,500.00
24	pcs	Mechanical Pencil	10	100.00	1,000.00
25	dozens	Engineers Field Book	20	120.00	2,400.00
26	pcs	External Hard Disc (4Tb)	2	2,000.00	4,000.00
27	pcs	External Hard Disc (2Tb)	2	1,500.00	3,000.00
28	boxes	Stapler No. 35-5M	15	100.00	1,500.00
29	boxes	Stapler No. 10-1M	5	50.00	250.00
30	boxes	Stapler Big	5	150.00	750.00
31	boxes	Ball pen (black- 4 boxes, blue- 4 boxes , red -2 boxes)	12	250.00	3,000.00
32	boxes	Paper Clip (Big)	10	50.00	500.00
33	boxes	Paper Clip (Small)	10	50.00	500.00

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