



Republic of the Philippines
 PROVINCE OF BOHOL
 City of Tagbilaran



F-PRB-2022-15
 2/3/22

OFFICE OF THE PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT
 PERSONS WITH DISABILITY AFFAIRS OFFICE

Name of the Procuring Entity: OPSWD - Persons with Disability Affairs Office

Project Reference Number:

Standard Form Number: SF-GOOD-59

Revised on: May 24, 2004

Standard Form Title: Purchase Request

2022-0103
 2/11/22
 Name of Project: Office Supply
 Location of the Project: Tambot St. Cogan Dist. Tagbilaran City
 2022-0037
 59,153.23 (2 PR's) continuation
 59,153.23
 PURCHASE REQUEST
 PROVINCIAL GOVERNMENT OF BOHOL

PROVINCIAL GOVERNMENT OF BOHOL
 Agency / Procuring Entity

Department
 Section

OPSWD
 PSWDO - PDAO

PR No.
 SAI No

Date: January 28, 2022

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED TOTAL COST
1	4	bottle	Ink Cartridge for EPSON L220, L120, & L655 Black P6641		
2	4	bottle	Ink Cartridge for EPSON L220, L120, & L655 Cyan P6642	385.00	1,540.00
3	4	bottle	Ink Cartridge for EPSON L220, L120, & L655 Magenta P6643	385.00	1,540.00
4	4	bottle	Ink Cartridge for EPSON L220, L120, & L655 Yellow P6644	385.00	1,540.00
5	6	pcs	Correction pen, 7ml	385.00	1,540.00
6	4	pcs	Correction tape 20mm	118.41	710.46
7	50	pcs	Envelop, Ordinary short	81.43	325.75
8	100	pcs	Envelop, Ordinary long	7.50	375.00
9	100	pcs	Envelop, Expanding with string and eyelet or elastic strap, legal	9.00	900.00
10	3	canister	Office paste, big	16.00	1,600.00
11	12	pcs	Pencil #2	48.80	146.40
12	3	boxes	Fastener, plastic 50's	9.00	108.00
13	100	pcs	Folder white, ordinary long	78.52	235.56
14	100	pcs	Folder white, ordinary A4/short	7.92	792.00
15	4	pcs	Logbook/record book, ordinary 500pages	6.84	684.00
16	5	rolls	Tape, masking 1'	148.81	587.24
17	10	rolls	Tape, transparent 2'	24.38	121.90
18	6	rolls	Tape, transparent 3'	57.60	576.00
19	6	bottles	Continuous Ink for EPSON L3110 black 003	60.00	360.00
20	5	bottles	Continuous Ink for EPSON L3110 magenta 003	385.00	2,310.00
21	5	bottles	Continuous Ink for EPSON L3110 cyan 003	385.00	1,925.00
22	5	bottles	Continuous Ink for EPSON L3110 yellow 003	385.00	1,925.00
23	15	reams	Paper, Multicopy, S20 - A4	385.00	1,925.00
24	14	reams	Paper, Multicopy, S20 - Long	281.16	4,217.40
TOTAL				281.16	3,936.24
CHARGE TO: OPSWD - PERSONS WITH DISABILITY AFFAIRS OFFICE					29,920.95

Purpose/Remarks: Office Supplies

Time of Delivery: Within 3 days upon release of P.O

BY AUTHORITY OF THE GOVERNOR

Signature: Requested by: *Carmelita M. Tecson*
 Printed Name: CARMELITA M. TECSON, RSW
 Designation: PSWDO
 Date: 2/2/22
 Place of Delivery: BFPD Bldg., Tambot St.
 Cash Availability:
 Approved by: *Eustaquio A. Socorin*
 ATTY. KATHY R. PIAQUINTO
 PROVINCIAL ADMINISTRATOR
 ATTY. ARTHUR C. YAP
 Governor

PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE
 CONTROL NO. 192
 RECEIVED
 EXPENSE CODE
 02-266
 202-10-44 (5020300)
 2021-220
 DATE: 2/3/22
 AMOUNT: 29,920.95
 PEI