

PURCHASE ORDER

OFFICE OF THE SANGGUNIANG PANLALAWIGAN - SECRETARIAT

Agency / Requisitioning Office

Supplier	ST. JUDE PRESS MARKETING & SUPPLIES ✓	D.O. No. P.O. NO. 2022-015 ✓
Address	0069 R. Palma St. Poblacion II, Tagbilaran City	Date : JAN 13 2022
E-mail Address	bernadethsalarda@yahoo.com	Mode of
Telephone No.	(038) 544-4999 / 0920-336-0314	Procurement : NEGOTIATED
TIN	727-395-426-000	2ND FAILURE ✓

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	OFFICE OF THE SANGGUNIANG PANLALAWIGAN - SECRETARIAT ✓	Delivery Term :	Please read at the
Address :	New Capitol Building Brgy. Cogon District, Tagbilaran City		back hereof.
Date of Delivery	within 7 days, upon receipt of NTP	Payment Term	upon completion of delivery
Warranty Period	3 months ✓		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	boxes	Ballpen, ordinary fine point 50's - Black PANDA	2	299.75	599.50
2	boxes	Ballpen, ordinary fine point 50's - Blue PANDA	2	299.75	599.50
3	pcs	Envelope, ordinary, A4 size PHOENIX SHORT SIZE	50	6.00	300.00
4	pcs	Envelope, ordinary, long PHOENIX	50	7.00	350.00
5	pcs	Envelope, Expanded with string and eyelet or elastic strap PHOENIX	200	13.00	2,600.00
6	pcs	Folder, ordinary, A4 size EAGLE SHORT SIZE	50	5.50	275.00
7	pcs	Folder, ordinary, long EAGLE	50	6.50	325.00
8	boxes	Fastener, Plastic 50's HBW	10	65.75	657.50
9	pcs	Wooden/Glass Frame (for certificate/Plaque)A4 size ORDINARY	20	124.75	2,495.00
10	pcs	Logbook/Record Book, Hardbound, 500 pages VALIANT	10	395.75	3,957.50
11	boxes	Paper Clip, Vinyl Coated, 100's - Small PRINCE	6	10.65	63.90
12	boxes	Paper Clip, Vinyl Coated, 100's - Big PRINCE	6	21.50	129.00
13	reams	Paper, Multicopy, S20-A4 size A ONE. DOUBLE A	150	297.50	44,625.00
14	boxes	Staple Wire #35 MAX	5	51.45	257.25
15	boxes	Stationery Mailing Envelope CLASSIC	5	999.50	4,997.50
16	pc	IT SUPPLY Toner CE255A Monochrome for JANITORIAL/HOUSEKEEPING SUPPLIES	1	8,634.50	8,634.50
17	bottles	Air Freshener 320 ml	5	214.50	1,072.50
18	packs	Battery AAA, Heavy Duty - 4's/pack	100	113.85	11,385.00