



Republic of the Philippines
 PROVINCE OF BOHOL
 City of Tagbilaran



**OFFICE OF THE PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT
 BOHOL SENIOR CITIZENS CENTER**

**PURCHASE REQUEST
 PROVINCIAL GOVERNMENT OF BOHOL**

Agency / Procuring Entity

Department
 Section

OPSWD
PSWDO - BSCC

PR No. _____
 SAI No. _____
 Obr No. _____

Date: January 28, 2022
 Date: _____
 Date: _____

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED TOTAL COST
1	2	box	Ballpen, ordinary Black (black, red, blue)	330.00	660.00
2	1	box	Ballpen, Ordinary (Blue	110.00	110.00
3	5	pcs	Ruler (Transparent)	5.00	25.00
4	50	pcs	Envelope, ordinary, short (mailing)	6.00	300.00
5	50	pcs	Envelope, ordinary, long (mailing)	7.20	360.00
6	2	Pcs	Packaging tape (2")	60.00	120.00
7	20	pcs	Scotch tape (Transparent)	32.40	648.00
8	2	rolls	Double sided tape (green w/ foam)	100.00	200.00
9	10	boxes	Fastener, plastic (50's set)	40.00	400.00
10	5	packs	Special paper (assorted color)	52.00	260.00
11	100	pcs	Folder, ordinary Long White	7.00	700.00
12	1	pc	Calculator (digital 12 digits)	616.00	616.00
13	2	pcs	Puncher (Heavy duty)	429.00	858.00
14	2	pcs	Staple w/remover no 35 heavy duty	452.00	904.00
15	2	packs	Sticker paper Florescent A4 green	62.58	125.16
16	2	pcs	Scissors, multipurpose 8.5	157.52	315.04
17	5	reams	Paper, Multicopy, S20-A4	298.80	1,494.00
18	20	reams	Paper, Multicopy, S20 - Long	322.80	6,456.00
19	4	boxes	Sign pen 0.5mm blue, 12's	864.00	3,456.00
20	10	pcs	highlighter pen type, (assor. Color)	41.00	410.00
21	3	pcs	Logbook/recordbook, hardbound, 500 pages	475.20	1,425.60
22	2	btls	Ink, Stamp Pad, Violet	91.67	183.34
			Ink		
23	6	pcs	Ink Catridge HP 704 black	563.00	3,378.00
24	6	pcs	Ink Catridge HP 704 tricolor	575.00	3,450.00
25	2	pcs	Ink Catridge EPSON C13T664100 (T6641) , Black	384.24	768.48
26	2	pcs	Ink Catridge EPSON C13T664200 (T6642) , Cyan	380.56	761.12
27	2	pcs	Ink Catridge EPSON C13T664300 (T6643) , Magent	380.56	761.12
28	2	pcs	Ink Catridge EPSON C13T664400 (T6644) , Yellow	380.56	761.12

2022-0077 RECEIVED BY: [Signature] DATE: 2/10/22
 PROVINCIAL PROCUREMENT MANAGEMENT UNIT
 #29,905.98