

Name of the Procuring:
Provincial Government of Bohol

Project Reference Number _____
 Name of the Project _____
 Location of the Project _____

Standard Form Number: SF-GOOD-59
 Revised on: May 24, 2004
 Standard Form Title: Purchase Request

PURCHASE REQUEST

OFFICE OF THE SANGGUNIANG PANLALAWIGAN
 Agency/Procuring Entity

Department: Office of the Vice Governor PR No. _____ Date: March 21, 2022
 Section: _____ SAI No. _____ Date: _____

STOCK NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT Cost	TOTAL COST
	1. Paper, Multicopy, S20 - A4	100	reams	257.30	25,730.00
	2. Paper, Multicopy, S20 - Long	1500	reams	300.00	450,000.00
	3. Paper, Multicopy, S20 - Short	100	reams	223.59	22,359.00
	4. Ink, HP GT52 Ink, Cyan, 90ml.	50	bottles	450.00	22,500.00
	5. Ink, HP GT52 Ink, Magenta, 90ml.	50	bottles	450.00	22,500.00
	6. Ink, HP GT52 Ink, Yellow, 90ml.	50	bottles	450.00	22,500.00
	7. Ink, HP GT53, Black, 90ml.	200	bottles	450.00	90,000.00
	8. Envelop, Expanding, with string and eyelet or elastic strap, Legal	1700	pcs	17.00	28,900.00
	9. Envelop, Ordinary, Legal	10000	pcs	8.86	88,600.00
	10. Catalog Envelope without string, 6"X9"	35000	pcs	6.00	210,000.00
GRAND TOTAL					983,089.00

Time of Delivery: 10 working days upon receipt of P.O.
 Place of Delivery: Vice Governor's Office
 Mode of Procurement: Alternative Mode of Procurement - Small Value Procurement
 Purpose: For the use at the Office of the Vice Governor.

Requested by:	Cash Availability	Approved:
Signature: 		BY THE AUTHORITY OF THE VICE GOVERNOR 
Printed Name: MATTHEW S. NEMENZO	EUSTAQUIO A. SOCORIN	MATTHEW S. NEMENZO BOARD SECRETARY V
Designation: Board Secretary V	Provincial Treasurer	RENE LOPEZ RELAMPAGOS
Date:		Vice Governor

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 577 REC'D BY [Signature] DATE 3/4/22
 REMARK NO. 0803 VALID UNTIL 12/31/22
 EXPENSE CODE 502030101-300,000 AMOUNT 983,089.00
 FUND SOURCE GF CONTROLLED BY [Signature] DATE 3/21/22
PETER ROSS M. RETUAL, CPA
 FBMO

A-22-0311
 RECEIVED BY: [Signature] DATE: 3/22/22
PROVINCIAL PROCUREMENT MANAGEMENT UNIT
 NC # 2022-0199 (SVP) DC # _____ SC # _____ RSC # _____
 MOUNT P. 083, 089.00