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701-7335
③ 3/23

PURCHASE REQUEST Province of Bohol



01/02/2022

Department: Center for Drug Education and Counselling			PR. No:	Date:	February 21, 2022
Section:			SAI No.	Date:	
			OBR No.	Date:	
Item No.	Quantity	Units of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	5	pcs	USB 16 GB	550	2,750.00
2	2	pc	USB 3.0 Portable External Hard Drive	4,600	9,200.00
3	30	reams	Bond paper 8.5x11 (Short)	250	7,500.00
4	97	reams	Bond paper 210x297mm (A4)	260	25,220.00
5	50	reams	Bond paper 8.5x13 (Long)	295	14,750.00
6	50	pcs	Durable correction tape 10m	32	1,600.00
7	10	boxes	Paper Clip (small #22)	14	140.00
8	10	bottles	Permanent marker ink (Black)	60	600.00
9	20	pcs	Permanent marker (Black)	60	1,200.00
10	5	boxes	Pencil (Monggol 2)	150	750.00
11	20	rolls	Packaging Tape 2'm	70	1,400.00
12	13	pcs	LogBook Ordinary (500pages)	130	1,690.00
13	5	pcs	Puncher, paper (Heavy Duty w/ two hole)	500	2,500.00
14	3	pcs	Photocopier Toner (ineo 165e)	5,500	16,500.00
15	10	pads each	Sticky Notes (1/32, 1/16, 1/8, 1/4, 1 inch)	50	2,500.00
16	3	packs	Antivirus Software	2,700	8,100.00
17	10	pcs	Office File Holder Organizer (4 Desktop Storage)	600	6,000.00
18	500	pcs	Brown Envelope (Short)	3	1,500.00
19	20	packs	Crayon (8 colors)	30	600.00
20	1500	pcs	Folder Long (white)	8	12,000.00
21	13	pcs.	Highlighter (yellow stabilobos)	40	520.00
22	8	pcs	Scissors	80	640.00
23	3	pcs	Tape Dispenser (big)	500	1500.00
24	60	pcs	Sign pen V5	65	3900.00
25	3	pcs	Extension Wire/cords (5meters)	500	1500.00
26	2	pcs	Stamp Pad Ink (black & blue)	220	440.00
TOTAL					PHP 125,000.00

Purpose:
To support CeDEC Operations.

BY AUTHORITY OF THE GOVERNOR

Requested by:	<i>Cesar Tomas M. Lopez</i>	Cash Availability:	ATTY. <i>Kalvin E. Pioquinto</i>
Signature	<i>Cesar Tomas M. Lopez</i>	Signature	<i>Arthur C. Yap</i>
Printed Name	CESAR TOMAS M. LOPEZ, MD	Printed Name	ARTHUR C. YAP
Designation	Provincial Health Officer I	Designation	Provincial Administrator

PHH-1 TO THE...
 PROVINCE OF BOHOL
 A-2022-031
 125,000.00
 DATE: 3/2/22
 MANAGEMENT UNIT
 RSC#

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 457
 07071
 1/2000-01-01/50203010
 17021-03015
 12/31/2022
 P 125,000.00
 3/22/22