



Republic of the Philippines  
PROVINCE OF BOHOL  
City of Tagbilaran



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 21-0251  
P.R No. 2021-0385

**PURCHASE ORDER**  
**PROVINCIAL INFORMATION & MEDIA RELATIONS**

Agency / Requisitioning Office

08000-14

Supplier	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. P.O. NO. 2022-066
Address	CPG NORTH AVE. TAGBILARAN CITY	Date : February 24, 2022
E-mail Address		Mode of
Telephone No.	411-2396	Procurement :
TIN	002 - 332 - 000 - 000	SMALL VALUE PROCUREMENT

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL INFORMATION & MEDIA RELATIONS	Delivery Term :	Please read at the back hereof.
Address :	NEW CAPITOL SITE, TAGBILARAN CITY	Payment Term :	upon completion of delivery
Date of Delivery :	within 10 days upon receipt of NTP		
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pcs	Ink for High Speed Ink Printer - gray	2	25,000.00	50,000.00
3	pcs	Ink for High Speed Ink Printer - cyan	2	25,000.00	50,000.00
4	pcs	Ink for High Speed Ink Printer - yellow	2	25,000.00	50,000.00
5	pcs	Ink for High Speed Ink Printer - magenta	2	25,000.00	50,000.00
6	pcs	Ink for High Speed Ink Printer - black	4	14,500.00	58,000.00
		X-X-X-X-X-X			
TOTAL LOT PRICE..					258,000.00

(Total Amount in Words) TWO HUNDRED FIFTY EIGHT THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

**COPYLANDIA OFFICE SYSTEMS CORPORATION**

Signature over printed name of Supplier

MAR 07 2022  
Date

**ATTY. ARTHUR C. YAP**

Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR,

**ATTY. KATHRYN D. PIOQUINTO**

Provincial Administrator

Date Approved: FEB 28 2022

Funds Available:

**EUSTAQUIO A. SOCORIN**  
Provincial Treasurer

Earmark Amount 1374  
376,000.00