

**PURCHASE ORDER**  
**PROVINCIAL INFORMATION & MEDIA RELATIONS**

Agency / Requisitioning Office

b78610 14

Supplier	<b>COPYLANDIA OFFICE SYSTEMS CORPORATION</b>	D.O. No. P.O. NO. 2022-139
Address	<b>CPG NORTH AVE. TAGBILARAN CITY</b>	Date : <b>March 17, 2022</b>
E-mail Address		Mode of
Telephone No.	<b>411-2396</b>	Procurement :
TIN	<b>002 - 332 - 000 - 000</b>	<b>DIRECT CONTRACTING</b>

Gentlemen/Mesdames:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>PROVINCIAL INFORMATION &amp; MEDIA RELATIONS</b>	Delivery Term :	<b>Please read at the back hereof.</b>
Address :	<b>NEW CAPITOL SITE, TAGBILARAN CITY</b>	Payment Term :	<b>upon completion of delivery</b>
Date of Delivery :	<b>within 7 days upon receipt of NTP</b>		
Warranty Period:	<b>3 months</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	tubes	Riso Ink for MF9350A F Type Black	100	1,600.00	160,000.00
2	tubes	Riso Ink for Riso MF9350A F Type Bright Red	30	1,790.00	53,700.00
3	rolls	Master F Type 77 A3 for Riso MF9350	4	4,850.00	19,400.00
4	tubes	Riso Ink MZ Ink TSL-CK	75	1,690.00	126,750.00
5	rolls	RZ A3 Master 2 Type	4	4,850.00	19,400.00
6	tubes	Toner for Ineo 367 Photocopier	2	7,500.00	15,000.00
		x-x-x-x-x-x			
<b>TOTAL LOT PRICE..</b>					<b>394,250.00</b>

(Total Amount in Words) **THREE HUNDRED NINETY FOUR THOUSAND TWO HUNDRED FIFTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

**COPYLANDIA OFFICE SYSTEMS CORPORATION**

Signature over printed name of Supplier

**MAR 24 2022**

Date

**ATTY. ARTHUR C. YAP**

Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

**ATTY. KATHYRIN FE D. PIOQUINTO**

Provincial Administrator

Date Approved: **MAR 18 2022**

Funds Available:	<b>EUSTAQUIO A. SOCORIN</b> Provincial Treasurer	Earmark Amount	<b>302</b> <b>415,350.00</b>
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