

(15) 3/9

GO

File # 0314-371

Annex 30

**PURCHASE REQUEST**  
Province of Bohol

File No. 0011-499

3/9/22

Department: Governor's Office

PR No. \_\_\_\_\_

Date: March 8, 2022

Section: \_\_\_\_\_

SAI No. \_\_\_\_\_

Date: \_\_\_\_\_

ALOBS No. \_\_\_\_\_

Date: \_\_\_\_\_

Item No.	Quantity	Units of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	2	units	<b>Paper Shredder</b> Powershred 99Ci Cross - cut; Specs: 10 Jam Proof System eliminates paper jams and powers through tough jobs, Shreds 17 sheets per pass into 5/32"x1-1/2" cross - cut particles (security level P-4) SafeSense. Technology stops shredder when hands touch the paper opening Silent Shred offers ultra-quiet shredder performance for shared workspaces. Energy savings system provides optimal energy efficiency 100% of the time-in use and out of use. Maximum run time; 25 on/40 off 9 gallon pull-out bin	30,000.00	60,000.00
1	3	units	<b>Air Cooler</b> Heavy Duty Specs: 80- liter water capacity, honeycomb filter, 24 hour timer, with remote control, 3 modes, wind speed: 12m/s 679x440x1294mm  Place of Delivery : Governor's Office - Sub Offices Period of Delivery: 5 days upon receipt of NTP Mode of Procurement : Public Bidding	22,000.00	66,000.00
<b>TOTAL:</b>					<b>126,000.00</b>

Purpose:

For use at the Office of the Governor, SPS, Finance and GSS

	Requested by:	Cash Availability:	Approved by:
			<b>ATTY. ARTHUR C. YAP</b> Governor
Printed Name	<b>RYAN R. PALMA</b>	<b>EUSTAQUIO A. SOCORIN</b>	By Authority of the Governor:
Designation	Designated Administrative Officer	Provincial Treasurer	<b>ATTY. KATHYRIN FE D. PIOQUINTO</b> Provincial Administrator

PROVINCIAL BUDGET OFFICE  
 RECEIVED BY: [Signature]  
 DATE: 3/15/22  
 AMOUNT: ₱ 126,000.00

**PROVINCIAL BUDGET OFFICE**  
 PROVINCE OF BOHOL  
 CONTROL NO. 603  
 REC'D BY: [Signature]  
 DATE: 3/15/22  
 REMARK NO. 0897  
 VALID UNTIL: 11/30/22