

**Janitorial services -**  
**Teodoro B. Galagar District**  
**Hospital, Jagna , Bohol**

**Janitorial Services (out source)**

**Details of Required Services:**

**A) Scope of Work**

**A.1 Janitorial Services hired to maintain proper cleanliness of all areas (CR, walls, windows, doors, floors, ceilings, aisles, beds, rails and others) of TBGDH OPS, ER, Ward at old and new building - daily basis schedule**

**A.2 To render janitorial services at Administrative Building on monthly or scheduled basis which areas to be cleaned are: Social Hall, 3 CRS, aisle at the ground floor then stairs to hallway going up to social hall**

**B) Manpower**

**\* 7 heads/day - Crew**

**C) No.of Days Work**

**\* Six days/week**

**D) To include the following:**

**\* Cleaning Supplies & Materials (sufficient monthly inventory)**

**\* Cleaning and Disinfectant Chemicals (sufficient monthly inventory)**

**E) Must provide bundy clock and time cards for its personnel**

**F) Janitorial services performance shall be evaluated on scheduled basis**

Item No.	Description	Unit	Qty.	Unit Price	Amount
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