



**OFFICE OF THE GOVERNOR**

**NOTICE TO PROCEED**

DEC 10 2021

**MR. JOSE FRANCISCO A. ASOY**  
Representative  
**COPYLANDIA OFFICE SYSTEMS CORP.**  
0370, CPG North Avenue, Cogon District  
Tagbilaran City

Dear Mr. Asoy:

Please be informed that the attached **Purchase Order No. 2021-847** dated DEC 07 2021 has been approved. Notice is hereby given to immediately deliver the items enumerated herein within **SEVEN (7) DAYS** upon receipt of this notice at, **OFFICE OF THE SANGGUNIANG PANLALAWIGAN, NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL.**

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Very truly yours,

**ATTY. ARTHUR C. YAP**  
Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

*Kathyrin*  
**ATTY. KATHYRIN FE D. PIOQUINTO**  
Provincial Administrator

*JAN 13 2022*

Date Release to Supplier: JAN 19 2022 :

*[Signature]*  
Authorized Signature  
(Name of the Representative of the Bidder)

Date Returned by the Supplier: MAR 24 2022 :

*[Signature]*  
Authorized Signature  
(Name of the Representative of the Bidder)