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Republic of the Philippines  
PROVINCE OF BOHOL  
City of Tagbilaran



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

DIRECT CONTRACTING CANVASS NO. 22-0008  
P.R No. 2022-0119

**PURCHASE ORDER  
GOVERNOR'S OFFICE**

Agency / Requisitioning Office

Supplier	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. P.O. NO. 2022-161
Address	CPG NORTH AVE. TAGBILARAN CITY	Date : <u>MAR 22 2022</u>
E-mail Address		Mode of
Telephone No.	411-2396	Procurement :
TIN	002 - 332 - 000 - 000	DIRECT CONTRACTING

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	GOVERNOR'S OFFICE	Delivery	Please read at the
Address :	NEW CAPITOL SITE, TAGBILARAN CITY	Term :	back hereof.
Date of Delivery :	within 15 days upon receipt of NTP	Payment	upon completion of delivery
Warranty Period:	3 months	Term :	

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	boxes	Master E Type HD Black	25	4,830.00	120,750.00
2	boxes	Master F Type 87HD for Riso	25	4,830.00	120,750.00
3	cartridge	Toner TN 513 (Digital Photocopier)	30	4,300.00	129,000.00
4	tubes	Toner Ink E Type HD Black for Riso	30	1,600.00	48,000.00
5	tubes	Toner Ink E Type Black for Riso	30	1,690.00	50,700.00
6	tubes	Toner Ink F Type HD Black for Riso	40	1,600.00	64,000.00
7	pcs	Toner TN 118 (Digital Photocopier)	40	3,125.00	125,000.00
8	pcs	Ink Fil Type Medium Blue UA	20	1,790.00	35,800.00
		X-X-X-X-X-X-X			
TOTAL LOT PRICE..					694,000.00

(Total Amount in Words) **SIX HUNDRED NINETY FOUR THOUSAND PESOS ONLY.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

**COPYLANDIA OFFICE SYSTEMS CORPORATION**

Signature over printed name of Supplier

MAY 12 2022

Date

Very truly yours,

**ATTY. ARTHUR C. YAP**

Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

**ATTY. KATHYRIN FE D. PIOQUINTO**

Provincial Administrator

Date Approved: MAR 22 2022

Funds Available:

**EUSTAQUIO A. SOCORIN**

Provincial Treasurer

Earmark

6505

Amount

700,300.00