

**PURCHASE ORDER**  
**PROVINCIAL INFORMATION & MEDIA RELATIONS**

Agency / Requisitioning Office

Supplier	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. P.O. NO. 2022-180
Address	CPG NORTH AVE. TAGBILARAN CITY	Date : May 11, 2022
E-mail Address		Mode of
Telephone No.	411-2396	Procurement :
TIN	002 - 332 - 000 - 000	SMALL VALUE PROCUREMENT

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>PROVINCIAL INFORMATION &amp; MEDIA RELATIONS</b>	Delivery Term :	<b>Please read at the back hereof.</b>
Address :	<b>NEW CAPITOL SITE, TAGBILARAN CITY</b>	Payment Term :	<b>upon completion of delivery</b>
Date of Delivery :	<b>within 15 days upon receipt of NTP</b>		
Warranty Period:	<b>3 months</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pcs	Ink for High Speed Ink Printer - Gray	3	25,000.00	75,000.00
2	pcs	Ink for High Speed Ink Printer - Cyan	3	25,000.00	75,000.00
3	pcs	Ink for High Speed Ink Printer - Yellow	3	25,000.00	75,000.00
4	pcs	Ink for High Speed Ink Printer - Magenta	3	25,000.00	75,000.00
5	pcs	Ink for High Speed Ink Printer - Black	7	14,500.00	101,500.00
		X-X-X-X-X-X			
				<b>TOTAL LOT PRICE..</b>	<b>401,500.00</b>

(Total Amount in Words) **FOUR HUNDRED ONE THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

**COPYLANDIA OFFICE SYSTEMS CORPORATION**

Signature over printed name of Supplier

**MAY 19 2022**

Date

**ATTY. ARTHUR C. YAP**

Governor  
 Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

**ATTY. KATHY RUFFE D. PIOQUINTO**  
 Provincial Administrator

Date Approved: **MAY 12 2022**

Funds Available:

**EUSTAQUIO A. SOCORIN**  
 Provincial Treasurer

Earmark Amount **290**  
**412,000.00**