



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

**PROJECT REFERENCE NO. 22-0024**  
**P.R No. 2022-0079**

**PURCHASE ORDER**  
**PROVINCIAL PLANNING AND DEVELOPMENT OFFICE**

Agency / Requisitioning Office

P0014.15

Supplier	<b>SOMBRIO GENERAL MERCHANDISE</b>	D.O. No. P.O. NO. 2022-188
Address	<b>Sitio Riverside, Bicao, Carmen, Bohol</b>	Date : May 11, 2022
E-mail Address		Mode of
Telephone No.		Procurement :
TIN	<b>187 - 381 - 037 - 001</b>	<b>PUBLIC BIDDING</b>

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>PROVINCIAL PLANNING AND DEVELOPMENT OFFICE</b>	Delivery Term	<b>Please read at the back thereof</b>
Address	<b>New Capitol Site, Tagbilaran City, Bohol</b>	Payment Term	<b>upon completion of delivery</b>
Delivery Period:	<b>upon receipt of NTP</b>		
Warranty Period:	<b>Within 3 months warranty</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	reams	Bondpaper- Substance 20-A4 size	100	245.00	24,500.00
2	reams	Bondpaper- Substance 20-Short size	10	175.00	1,750.00
3	reams	Bond paper-Substance 20-long-size	15	275.00	4,125.00
4	reams	Bond paper- Substance 20-A3 Size	2	1000.00	2,000.00
5	tubes	Air Freshener Car Glade	20	175.00	3,500.00
6	pcs.	Folder, White-Short Size (Thick 14 pts)	100	10.00	1,000.00
7	pcs.	Folder, White-Long Size (Thick 14 pts)	100	10.00	1,000.00
8	btls.	Rubbing Alcohol 70% Solution 500ml.	50	75.00	3,750.00
9	pcs.	Expanding Envelope(Brown)Long	50	15.00	750.00
10	packs	Battery Energizer-AA(pack of 4)	5	175.00	875.00
11	packs	Battery Energizer- AAA (pack of 4)	5	125.00	625.00
12	pcs.	USB Stick" 32 GB" Slimmer Type	10	350.00	3,500.00
13	pcs.	Highlighters(Orange-5, Light Green-5 Yellow-5)	15	40.00	600.00
14	rolls	Cellophane tape 1"	10	50.00	500.00
15	rolls	Masking Tape 1"	10	50.00	500.00
16	boxes	Plastic Fastener	10	50.00	500.00
17	pads	Post it 2 x 3	10	40.00	400.00
18	pads	Post it 3 x 3	10	60.00	600.00
19	pcs.	Correction Tape	20	50.00	1,000.00
20	pcs.	Ballpen(tr-color)	25	100.00	2,500.00
21	boxes	Pentel Pen(Black-2,Blue-2, Red-2)	6	500.00	3,000.00
22	dozen	Sign Pen(black color)	50	60.00	3,000.00
23	set	Wireless Mouse	5	300.00	1,500.00
24	pcs.	Mechanical Pencil	10	100.00	1,000.00
25	dozen	Engineer's Field Book	20	120.00	2,400.00
26	pcs.	External Hard Disc(4TB)	2	2000.00	4,000.00
27	pcs.	External Hard Disc(2TB)	2	1500.00	3,000.00
28	boxes	Stapler No. 35-5M	15	100.00	1,500.00