

PURCHASE ORDER

OFFICE OF THE SANGGUNIANG PANLALAWIGAN - SP SECRETARIAT

Agency / Requisitioning Office

2022-15

| | | |
|----------------|---------------------------------------|----------------------------|
| Supplier | COPYLANDIA OFFICE SYSTEMS CORPORATION | D.O. No. P.O. NO. 2022-294 |
| Address | CPG NORTH AVE. TAGBILARAN CITY | Date : June 13, 2022 |
| E-mail Address | | Mode of |
| Telephone No. | 411-2396 | Procurement : |
| TIN | 002 - 332 - 000 - 000 | SMALL VALUE PROCUREMENT |

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------|--|-----------------|--|
| Place of Delivery : | OFFICE OF THE SANGGUNIANG PANLALAWIGAN - SP SECRETARIAT | Delivery Term : | Please read at the back hereof. |
| Address : | NEW CAPITOL SITE, TAGBILARAN CITY | Payment Term : | upon completion of delivery |
| Date of Delivery : | within 7 days upon receipt of NTP | | |
| Warranty Period: | 1 year | | |

| ITEM | UNIT | DESCRIPTION | QTY. | UNIT COST | AMOUNT |
|------|------|---|--------------------------|------------|-------------------|
| 1 | UNIT | Digital Copier Machine Specs: Scanning speed: at least 50 ppm Printing speed: at least 20 ppm Toner type: HD polymerised toner Printable paper weight: at least 60-150 gsm Maximum paper size: 11 x 17 or A3 Note: 1 Year warranty on parts & labor Lifetime Free Service X-X-X-X-X-X | 2 | 148,500.00 | 297,000.00 |
| | | | TOTAL LOT PRICE.. | | 297,000.00 |

(Total Amount in Words) **TWO HUNDRED NINETY SEVEN THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION
 Signature over printed name of Supplier

JUN 24 2022
 Date

Very truly yours,

ATTY. ARTHUR C. YAP
 Governor
 Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

ATTY. KATHYRIN FE D. PIOQUINTO
 Provincial Administrator

Date Approved: **JUN 14 2022**

Funds Available:

EUSTAQUIO A. SOCORIN
 Provincial Treasurer

Earmark Amount **3269**
298,000.00