

Standard Form Number: SF - GOOD-58  
 Revised on: May 24, 2004  
 Standard Form Title: Purchase Order

Negotiated Canvass No. - 2022 - 0190  
 P.R. No. - 2022 - 0299

**PURCHASE ORDER**  
 OFFICE OF THE PROVINCIAL AGRICULTURIST  
 Agency/Procuring Entity

Supplier : DELMA ENTERPRISE D.O. No. : P.O. # - 2022 - 361  
 Address : # 95, Miguel Parras Street, Poblacion II, Tagbilaran City, Bohol Date : July 29, 2022  
 Telephone No.: \_\_\_\_\_ Mode of Procurement : Negotiated Canvass (SVP)  
 TIN : \_\_\_\_\_

Gentlemen/Mesdames:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
 Delivery Term: Please read Terms & Conditions at the back hereof

Place of Delivery: OFFICE OF THE PROVINCIAL AGRICULTURIST  
 Date of Delivery: FIFTEEN (15) WORKING DAYS UPON RECEIPT OF NOTICE TO PROCEED Payment Term: Upon Completion of Delivery  
 Warranty Period: THREE (3) MONTHS

| Item No.     | QTY | UNIT  | DESCRIPTION OF SUPPLIES                        | UNIT COST | AMOUNT            |
|--------------|-----|-------|--|-----------|-------------------|
| 1            | 300 | reams | Paper, multicopy, S20, A4 - Cactus or A One    | 281.00    | 84,300.00         |
| 2            | 300 | reams | Paper, multicopy, S20, long - Cactus or A One  | 311.00    | 93,300.00         |
| 3            | 300 | reams | Paper, multicopy, S20, short - Cactus or A One | 226.00    | 67,800.00         |
| 4            | 30  | btls. | Ink # Black for Epson L3110 003                | 382.70    | 11,481.00         |
| 5            | 20  | btls. | Ink # Cyan for Epson L3110 003                 | 382.70    | 7,654.00          |
| 6            | 20  | btls. | Ink # Magenta for Epson L3110 003              | 382.70    | 7,654.00          |
| 7            | 20  | btls. | Ink # Yellow for Epson L3110 003               | 382.70    | 7,654.00          |
| <b>TOTAL</b> |     |       |  |           | <b>279,843.00</b> |

(total amount in words) **TWO HUNDRED SEVENTY NINE THOUSAND EIGHT HUNDRED FORTY THREE PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

*Delia A. Buston*  
**DELMA ENTERPRISE**  
 Signature over printed name of Supplier  
**AUG 16 2022**  
 Date

Very truly yours,

**ERICO ARISTOTLE C. AUMENTADO**  
 Governor

By Authority of the Governor:

*Asteria C. Caberte*  
**ASTERIA C. CABERTE**  
 Provincial Administrator

Date approved: **JUL 29 2022**

Funds Available:

**EUSTAQUIO A. SOCORIN**  
 Provincial Treasurer

Control No. :  
 Amount :

**1007**  
**P 279,978.00**