

Name of the Project
Location of the Project

Standard Form Number: SF-GOOD-59

Revised on: May 24, 2004

Standard Form Title: *Purchase Request*

F - PR - 2022 - 1334
9/9/2022

(17) 9/8

PURCHASE REQUEST
Provincial Government of Bohol



Department: Office of the Governor-Education
Development Center

PR No. _____ Date: August 30, 2022

Section: _____ SAI No. _____ Date: _____

Item No.	Unit	Item Description	Qty.	Unit Cost	Total Cost
1	unit	Digital Duplicator Resolution: 300 x 600 dpi Printing Method: Stencil Printing Print Speed: 60 to 130 ppm Document Type: Sheets and Book Paper Size: Up to A3 size Image Area: 250x355 mm Feeding Capacity: 1300 sheets (64 gsm) Paper Weight: 45- 210 gsm Others: with built-in Computer Interface and 3 feeding rollers Inclusions: Initial Ink and Master Roll Pedestal Free delivery and Lifetime Free Service Warranty	1	250,000.00	250,000.00
2	unit	Heavy Duty Shredder Feeding Opening: 260 mm Shredder Type: Strip Cut Shreds: PVC Card, CD, Paper Shred Volume in Liters: 100 Dimensions: mm (H x W x D) 926 x 495 x 470 Weight: 48 kgs Delivery Period: 7 days upon receipt of PO Place of Delivery: PRC- Bohol Satellite Office	1	120,000.00	120,000.00
TOTAL					370,000.00

Remarks/Purpose: For the use of PRC- Bohol Satellite Office in the conduct of Licensure Examinations in Bohol

	Requested by:	Cash Availability:
Signature:		
Printed Name:	JAYPEE IAN I. MORGIA	EUSTAQUIO A. SOCORIN
Designation:	OIC- Education Development Center	Provincial Treasurer

APPROVED BY AUTHORITY OF THE GOVERNOR