

8/8

F-PR-2022 -1119  
8/8/2022

**PURCHASE REQUEST**  
**PROVINCIAL TOURISM OFFICE**  
Agency / Procuring Entity

Department:  
Section :

PR. No.  
SAI No.

Date : August 2, 2022 ✓  
Date

STOCK NO	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
1		<b>Provision of catering services</b> <b>Activity: Tourism Related Fora</b> Activity Date: <i>As need to be arisen</i>			
	pax	Meals: 280 / cover	50	280	14,000.00
	pax	Snacks @ 100.00 / cover ( AM and PM Snacks)	100	100	10,000.00
		Participants: Stakeholders, Tourism sectors, Tourism related agencies / bodies & BTOs			
2		<b>Activity: PTC Full Council Meeting</b> Activity Date: <i>As need to be arisen</i>			
	pax	1 Meal (400 / cover)	60	400.00	24,000.00
	pax	Snacks @150 / cover ( AM and PM )	120	150.00	18,000.00
		Participants: PTC Members, Stakeholders, Tourism related agencies, Guests, & BTOs			
		<b>Venue: Tagbilaran City,</b> Function room that can accommodate 25 pax, with projector, microphone, audio system, water dispenser, with flowing coffee, technical support and spacious parking area			
		Date of Delivery: <i>As need arises</i> Place of Delivery: At the venue Mode of Procurement: Public Bidding Fund Source: Provincial Tourism Office, Non-Office Fund 50299990			
<b>TOTAL in Php</b>					<b>66,000.00</b>

RECORD BOOK  
2020  
VALID UNTIL 12/31/22  
EXPENSE CODE 50299990 AMOUNT 66,000.00  
FUND SOURCE 2021-030  
DATE 8/4/22  
PETER PESH RAJUTAL CPA  
01-151-00-8000-10-80

Purpose: To discuss current tourism issues undermining the growth and sustainability of the industry.

Requested by: <i>Mcabarrus</i> <b>JOSEPHINE R. CABARRUS</b> Head, Provincial Tourism Office	Cash availability: <i>[Signature]</i> <b>EUSTAQUIO A. SOCORIN</b> Provincial Treasurer	Approved: <i>[Signature]</i> <b>ERICO ARISTOTLE AUMENTADO</b> Governor
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**APPROVED BY AUTHORITY OF THE GOVERNOR:**  
*[Signature]*  
**RYNE MARIQUIT DERIKITO - OPPUS**  
INTERNAL DEPUTY CHIEF OF STAFF

PROVINCIAL MANAGEMENT UNIT  
MOUNT: *Tele m. n.*  
CK AS TO APP: *[Signature]*