

Name of the Procuring:  
**Provincial Government of Bohol**

Project Reference Number:  
 Name of the Project:  
 Location of the Project:

Standard Form Number: SF-GOOD-59  
 Revised on: May 24, 2004  
 Standard Form Title: Purchase Request

## PURCHASE REQUEST

### OFFICE OF THE SANGGUNIANG PANLALAWIGAN

Agency/Procuring Entity

Department: Office of the Vice Governor PR No. \_\_\_\_\_ Date: September 29, 2022

Section: \_\_\_\_\_ SAI No. \_\_\_\_\_ Date: \_\_\_\_\_

STOCK NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
	<b>1. BRAND NEW DESKTOP PACKAGE/OFFICE PC</b>	<b>30</b>	<b>sets</b>	<b>59,100.00</b>	<b>1,773,000.00</b>
	<b>Specifications:</b>				
	Processor (CPU): Inter Core i5 (sixth generation or newer) or equivalent	30	pcs.	14,400.00	
	Operating System: Microsoft Windows 10 Professional x64				
	Motherboard L1200 H510M-K VGA, HDMI, M.2 MATX	30	pcs.	7,500.00	
	Memory: 16 GB RAM	30	pcs.	4,450.00	
	Storage: 512 GB internal Solid State Drive (SSD)	30	pcs.	4,150.00	
	1 TB internal HDD 2.5", 7200 RPM	30	pcs.	4,250.00	
	Monitor / Display: Monitor 24" LCD	30	pcs.	8,500.00	
	Network Adaptor: 802.11ac 2.4/5 GHz wireless adapter	30	pcs.	1,250.00	
	ATX Casing with Power Supply 700 watts	30	pcs.	3,950.00	
	USB Keyboard	30	pcs.	500.00	
	Mouse	30	pcs.	400.00	
	UPS 1000VA	30	pcs.	8,500.00	
	Speaker	30	pcs.	1,250.00	
	<b>2. License Microsoft Windows 10 Professional x64</b>	<b>1</b>	<b>pc.</b>	<b>9,600.00</b>	<b>9,600.00</b>
	<b>3. Laptop Computers</b>	<b>4</b>	<b>units</b>	<b>75,000.00</b>	<b>300,000.00</b>
	<b>Specifications:</b> Processor (CPU): Intel Core i5 (sixth generation or newer) or equivalent, Operating System: Microsoft Windows 10 Professional x64, Memory: 16 GB RAM, Storage: 512 GB internal Solid State Drive (SSD) and 500 GB internal HDD, Monitor / Display: 14" LCD monitor, resolution of 1600 x 900 or better, Network Adapter: 802.11ac 2.4/5 GHz wireless adapter.				
	<b>4. Computer Printer - (3 in 1 Printer) Print, Copy, Scan &amp; Wi-Fi with Inks</b>	<b>25</b>	<b>units</b>	<b>13,500.00</b>	<b>337,500.00</b>
	<b>Specifications:</b> Printer Type: Print, Scan, Copy, Print Speed: Photo Default – 10 x 15 cm / 4 x 6": Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless), Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm *1V. ISO 24734, A4 Simplex (Black / Colour): Approx. 10 sec / 16 sec, Copy Speed: Copy Speed: Copy Quality: Colour / Black-and-White; Draft / Standard, Maximum Copies from Standalone: 20 copies, Maximum Copy Size: A4, Letter, ISO 29183, A4, Simplex (Black / Colour): Up to 7.0 ipm / 1.7 ipm, Max Copy Resolution: 300 x 300 dpi. Scan Function: Scanner Type: Flatbed colour image scanner, Sensor Type: CIS, Optical Resolution: 600 x 1200 dpi, Maximum Scan Area: 216 x 297 mm (8.5 x 11.7"), Scanner Bit Depth (Colour): 48-bit input, 24-bit output, Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output, Scanner Bit Depth (Black & White): 16-bit input, 1-bit output, Scan Speed: Flatbed (Black / Colour): 200 dpi: 11 sec / 200 dpi: 32 sec, Paper Handling: Number of Paper Trays: 1, Standard Paper Input Capacity: Up to 100 sheets-A4 / Letter Plain paper (80 g/m2) Up to 20 sheets-Premium Glossy Photo Paper 10 sheets-Envelope, 30 sheets-Postcard, Output Capacity: Up to 30 sheets, A4 plain paper 20 sheets, Premium Glossy Photo Paper, Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24"). Paper Feed Method: Friction feed, Interface: USB, Printer Software: Operating System Compatibility: Windows XP / Vista / 7 / 8 / 8.1 / 10, Windows Server 2003 / 2008 / 2012 / 2016, Only printing and scanning functions are supported for Windows Server OS Mac OS X 10.6.8 or later, Consumables Ink: Black Ink Bottle: 4,500 pages *4 – 003, Cyan Ink Bottle: 7,500 (Composite Yield) *4 – 003, Magenta Ink Bottle: 7,500 (Composite Yield) *4 – 003, Yellow Ink Bottle: 7,500 (Composite Yield) *4 – 003.				
	<b>5. Portable Hard Disk 2TB</b>	<b>3</b>	<b>units</b>	<b>12,500.00</b>	<b>37,500.00</b>
	<b>Specifications:</b> Capacities: 2TB, Interface: USB 3.0 (USB 2.0 compatible), Color: Matte Black, Speed: 5,400rpm, Product Dimensions: 119(L) x 80(W) x 21.5(H) mm, Product Weight: 236g, System Requirements: Formatted NTFS for Microsoft Windows 10, Windows 8.1, Windows 8, Windows 7. Available USB2.0 or USB3.0 Port, Power: USB BUS power (max. 900Ma), Hard Drive Format: NTFS (Microsoft Windows), Package Dimensions: 140.9 (L) x 128(W) x 46.1(H) mm, Package Contents USB3.0 Cable (backward compatible with USB2.0), Quick Start Guide.				