Name of the Procuring:
Provincial Government of Bohol

Project Reference Number
Name of the Project
Location of the Project

Standard Form Number: SF-GOOD-59
Revised on: May 24, 2004
Standard Form Title: *Purchase Request*

(24) 9/20

PURCHASE REQUEST

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

Agency/Procuring Entity

Department: **Office of the Vice Governor** PR No. _____ Date: September 15, 2022

Section: _____ SAI No. _____ Date: _____

STOCK NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
	1. Oil Filter	1	pc.	1,580.00	1,580.00
	2. Fuel Filter	1	pc.	2,490.00	2,490.00
	3. Engine Oil	7	ltrs	1,995.00	13,965.00
	4. Brake Pad	1	set	4,810.00	4,810.00
	5. Brake Shoe	1	set	5,770.00	5,770.00
	6. Tires, 245/70 R16	4	pcs.	15,200.00	60,800.00
	7. Wifer Blade	2	pcs.	520.00	1,040.00
	8. ATF	1	ltr.	560.00	560.00
	9. Fan Belt	2	pcs.	880.00	1,760.00
	10. Storage Battery, 12V, 11 Plates	1	pc.	15,000.00	15,000.00
	11. Leaf Spring Bushing	8	pcs.	750.00	6,000.00
	12. Brake Cleaner	1	bot.	720.00	720.00
	13. Brake Fluid	1	bot.	610.00	610.00
	14. Drain Plug	1	pc.	480.00	480.00
	15. Armol All	1	bot.	560.00	560.00
	16. Overhaul Caliper Piston and Brake Bleeding (2 times @ 1,760.00/lot)	1	lot	3,520.00	3,520.00
	17. Replace Leaf Bushing	1	lot	2,720.00	2,720.00
	18 Replace Fan Belt	1	lot	860.00	860.00
	19. Replace Brake Shoe	1	lot	1,380.00	1,380.00
	20. Replace Brake Pad	1	lot	1,260.00	1,260.00
	21. Replace Fuel Filter	1	lot	720.00	720.00
	22. Labor Change Oil	1	lot	720.00	720.00
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				
				TOTAL- - -	**127,325.00**

Time of Delivery : Upon receipt of NTP

Place of Delivery : Vice Governor's Office

Purpose: For the Preventive Maintenance of Engine and Repair / Replacement of Worn-out Parts of service vehicle assigned at the Office of the Vice Governor - Mitsubishi Strada with Plate No. SHS - 351.

	Requested by:	Cash Availability	Approved:
Signature:			
Printed Name:	ATTY. GLENN REY D. ANINO	EUSTAQUIO A. SOCORIN	DIONISIO VICTOR A. BALITE, Ph.D.
Designation:	Chief of Staff	Provincial Treasurer	Vice Governor
Date:			

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