

PURCHASE REQUEST
Provincial Government of Bohol
Agency / Procuring Entity

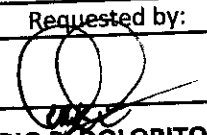
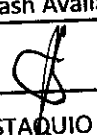
Department: General Services Office
Section: _____

PR No. _____
SAI No. _____

Date: September 13, 2022
Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
			24	170.00	4,080.00
1	pcs.	Data File box open	40	250.00	10,000.00
2	pcs.	Data folder/Arch file with taglia lock,with PGBh logo, color green,long	50	6.00	300.00
3	pcs.	Envelope brown ordinary, short	100	7.20	720.00
4	pcs.	Envelope brown ordinary, legal	100	13.20	1,320.00
5	pcs.	Envelope expanding with string and eyelet legal	3	4,000.00	12,000.00
6	pcs.	Flag of Bohol,size: 3mx6m, patching, cotton	3	4,000.00	12,000.00
7	pcs.	Flag of the Philippines,size: 3mx6m, patching, cotton	50	30.00	1,500.00
8	pcs.	Folder expanded, legal	200	10.00	2,000.00
9	pcs.	Folder ordinary, long	100	9.00	900.00
10	pcs.	Foilder ordinary short	12	200.00	2,400.00
11	pcs.	Logbook, hardbound, 300 pages	6	300.00	1,800.00
12	pcs.	Logbook, hardbound, 500 pages	200	240.00	48,000.00
13	reams	Paper Multicopy, S20-A4	75	322.80	24,210.00
14	reams	Paper Multicopy, S20-legal	12	98.40	1,180.80
15	pcs.	Tape double sided 1" with foam	12	138.00	1,656.00
16	pcs.	Tape duct tape 2"	100	52.08	5,208.00
17	pcs.	Tape, masking 1"	25	57.60	1,440.00
18	pcs.	Tape, packaging 2"	25	32.40	810.00
19	pcs.	Tape, transparent 1"	50	250.00	12,500.00
20	bot.	Computer Ink , Epson 003 (black)			-
		Place of delivery : PGSO			-
		Time of delivery : 15 days upon receipt of P.O			-
		Mode of Procurement: Public Bidding			-
TOTAL					144,024.80

Purpose / Remarks: For Office supplies

	Requested by:	Cash Availability:	Approved by:
Signature			
Printed Name	GLICERIO P. DOLORITOS, Ph.D.	EUSTAQUIO SOCORIN	ERICO ARISTOTLE C. AUMENTADO
	Provincial General Services Officer	Provincial Treasurer	Provincial Governor