



PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE
 Republic of Philippines
 PROVINCE OF BOHOL
 City of Tagbilaran
 Tel. no. 501-8014, 501-8495



F - PRL BCD RAPPIS - 2022-1085

PURCHASE REQUEST

PROVINCE OF BOHOL

LGU

10/14/22

Department: OPSWD
 Tamblot St., Tagbilaran City
 Section: _____

PR. No. _____
 SAI No. _____
 Obr No. _____

Date: Sep 30, 2022
 Date:
 Date:

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
Common Office Supplies:					
1	8	pcs.	Cash Book (Gen. Form No. 103 for Regular Accountable Off.)	450.00	3,600.00
2	10	pcs	Columnar notebook - 20 columns, 50L	140.00	1,400.00
3	6	pcs	Columnar notebook - 10 columns, 50L	98.00	588.00
4	40	pcs	Envelope, Expanding, w/ String & eyelet or elastic strap, Legal	18.00	720.00
5	45	boxes	Fastener, plastic, 50's	80.00	3,600.00
6	300	pcs	Folder, Ordinary, Long	8.00	2,400.00
7	20	bottle	Glue, All purpose, 130gms	64.00	1,280.00
8	15	pcs	Highlighter, pen type, broad (assor. color)	45.00	675.00
9	10	pcs	Logbook / record book, hardbound, 300pages	380.00	3,800.00
10	10	pcs	Logbook / record book, ordinary, 300pages	103.00	1,030.00
11	2	box	Marker, Permanent, broad - Black, 12's	462.00	924.00
12	2	box	Marker, Permanent, broad - Blue, 12's	462.00	924.00
13	85	reams	Paper, Multicopy, S20 - A4	282.00	23,970.00
14	30	reams	Paper, Multicopy, S20 - Long	323.00	9,690.00
15	2	pcs	Puncher, heavy duty, 2hole	439.00	878.00
16	4	pcs	Scissors, multipurpose 8.5"	83.00	332.00
17	4	box	Sign pen, 0.5mm, blue, 12's	870.00	3,480.00
18	15	box	Staple wire # 35	55.00	825.00
19	2	pcs	Stapler with remover no. 35, heavy duty	452.00	904.00
20	4	rolls	Tape, double sided 1 inch with foam	103.00	412.00
21	20	rolls	Tape, packaging 2"	60.00	1,200.00
22	10	rolls	Tape, transparent - 1"	35.00	350.00
Housekeeping Supplies:					
23	5	pack	Battery AA, heavy duty, 4'S	167.68	838.40
24	2	pack	Battery AAA, heavy duty, 4'S	121.64	243.28
25	12	pcs	Disinfectant spray 500ml.	50.40	604.80
26	18	pack	Garbage bag, black size 37"x37"x42" 10's/pack, XL	100.48	1,808.64
27	12	pack	Garbage Bag Large/trash bag 10's	94.22	1,130.64
28	8	bottle	Glass cleaner (500ml) with sprayer	162.00	1,296.00
29	7	pcs	LED bulb 10 watts, daylight, good quality	148.00	1,036.00
30	10	bottle	Toilet Bowl Cleaning Solution 500ml.	57.37	573.70
31	4	gallon	Toilet Bowl Cleaner 1 gal	190.80	763.20
Ink/Toner/Ribbon:					
32	6	pcs	Ink cartridge HP 680 (black)	582.00	3,492.00
33	5	pcs	Ink cartridge HP 680 (colored)	604.00	3,020.00
34	6	pcs	Ink cartridge HP 46 black	678.00	4,068.00
35	5	pcs	Ink cartridge HP 46 (colored)	678.00	3,390.00

2022-0775
 R/P.R.# _____ RECEIVED BY: 888 DATE: 10/17/22
 PROVINCIAL PROCUREMENT MANAGEMENT UNIT
 A-22-0341
 P.# _____ NC.# _____ DO.# _____ SO.# _____ RSC.# _____
 MOUNT # 116, 106, 66 CK AS TO APP.