



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

**NEGOTIATED CANVASS NO. 2022-0580**  
**P.R No. 2022-0700**

**PURCHASE ORDER**

**OFFICE OF THE SP-BM TOMAS D. ABAPO JR.**

Agency / Requisitioning Office

Supplier	<b>DELMA ENTERPRISE</b>		<b>D.O. No. P.O. NO. 2022-709</b>		
Address :	#95, Miguel Parras Street, Poblacion II, Tagbilaran City		<b>Date : December 5, 2022</b>		
E-mail Address			<b>Mode of</b>		
Telephone No.			<b>Procurement : NEGOTIATED</b>		
TIN	<b>289-013-625-000</b>		<b>SMALL VALUE</b>		
Gentlemen/Mesdames: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	<b>OFFICE OF THE SP-BM TOMAS D. ABAPO JR.</b>		Delivery Term :	<b>Please read at the</b>	
Address :	<b>New Capitol Building, Tagbilaran City, Bohol</b>			<b>back hereof.</b>	
Date of Delivery :	<b>within 5 working days upon receipt of Notice to Proceed</b>		Payment Term :	<b>upon completion of delivery</b>	
Warranty Period:	<b>3 MONTHS</b>				
<b>ITEM</b>	<b>UNIT</b>	<b>DESCRIPTION</b>	<b>QTY.</b>	<b>UNIT COST</b>	<b>AMOUNT</b>
1	cans	Air Freshener, 280mL/150g min - Shaldan	10	189.90	1,899.00
2	btls	Air Freshener, spray 320mL - Sher	10	269.80	2,698.00
3	btls	Alcohol (isoprophyl 70% - 500mL) - Green Cross	15	135.50	2,032.50
5	pcs.	Ballpen Gel Pen, black & green - Titus	50	25.00	1,250.00
6	packs	Baronial Envelope # 8	40	60.00	2,400.00
7	pcs.	Basketball rubber type standard size	20	1,194.75	23,895.00
9	pcs.	Binder clip 1¼" inches (12's) - Prince	50	5.00	250.00
10	pcs.	Binder clip 2 inches (12's) - Prince	50	12.00	600.00
11	pcs.	Broom, soft (Tambo)	2	89.00	178.00
12	pcs.	Computer Ink 003 black - Epson	10	404.90	4,049.00
13	pcs.	Computer Ink 003 cyan - Epson	10	404.90	4,049.00
14	pcs.	Computer Ink 003 magenta - Epson	10	404.90	4,049.00
15	pcs.	Computer Ink 003 yellow - Epson	10	404.90	4,049.00
16	pcs.	Correction pen, 7mL - Uni or Papermoto	5	118.00	590.00
17	pcs.	Correction Tape 10m roller type - TM or Jinvo	10	70.00	700.00
18	packs	Detergent Powder 1kl - Speed	5	150.00	750.00
19	btls.	Dishwashing liquid 500mL - Sher	5	119.90	599.50
20	pcs.	Floor mop with aluminum handle - Scotch Brite	2	674.75	1,349.50
21	packs	Garbage Bag X-Large, 100's - 10 pcs./ pack	5	129.50	647.50
22	btls.	Glass cleaner (500mL) with sprayer - Zim	10	217.75	2,177.50
23	boxes	Paper Clip, vinyl coated, 50's - Big - Prince	10	50.00	500.00
24	packs	Paper, Board A4 (10's) - Worx, Cactus or Double A	40	89.75	3,590.00
25	reams	Paper, Multicopy, S20-A4 - Worx, Cactus or Double A	15	315.00	4,725.00
26	packs	Pencil # 2, 12's - Mongol	5	94.20	471.00
27	packs	Photo paper, A4 20's glossy - Jojo	3	135.00	405.00
28	btls.	Red Padding glue 250g	3	190.00	570.00
29	boxes	Sign Pen black, blue, ink .5mm needle tip 12's - MyGel	2	744.00	1,488.00