

**PROCUREMENT OF CATERING FOR THE SPMS ORIENTATION  
AND WORKSHOP FOR THE PGBH NEWLY HIRED EMPLOYEES  
INCLUDING PLANTILLA PERSONNEL**

**CONTRACT AGREEMENT**

No: 2022-346

THIS AGREEMENT, made this 16<sup>TH</sup> day of November, 2022 between PROVINCIAL HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICE of Provincial Government of Bohol (hereinafter called the "Entity") and REYNA'S THE HAVEN AND GARDENS FOOD CATERING SERVICES, INC. of 0067 Brunidor St., Cogon District, Tagbilaran City, Bohol (hereinafter called the "the Supplier").

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the **CATERING FOR THE SPMS ORIENTATION AND WORKSHOP FOR THE PGBH NEWLY HIRED EMPLOYEES INCLUDING PLANTILLA PERSONNEL** and has been accepted a Bid by the Supplier for the supply of those goods and services in the sum of P71,100.00 in **Seventy-One Thousand One Hundred Pesos Only**.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of the Contract; and;

Activity No.	Description	Unit	Qty.	Unit Price	Amount
1	Catering Services for SPMS Orientation and Workshop for the PGBh Newly Hired Employees including Plantilla Personnel	pax	50	474.00	71,100.00
	3 Batches (50 pax per batch)				
	<b>TOTAL</b>			>>>>>	<b>₱ 71,100.00</b>
<b>Seventy-One Thousand One Hundred Pesos Only</b>					

- iv. Supplemental or Bid Bulletins, if any;

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;

- iv. Notice of Award of Contract and the Bidder's conforme thereto; and

- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Seventy-One Thousand One Hundred Pesos Only** or such other sums as may be ascertained, **REYNA'S THE HAVEN AND GARDENS FOOD CATERING SERVICES, INC.** agrees to the **CATERING FOR THE SPMS ORIENTATION AND WORKSHOP FOR THE PGBH NEWLY HIRED EMPLOYEES INCLUDING PLANTILLA PERSONNEL** in accordance with his/her/its Bid.
4. The **PROVINCIAL HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICE** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. In consideration of the payments to be made by the Entity to the Supplier, as earlier mentioned, the Supplier hereby covenants with the Entity to implement and complete the Project in conformity with the provisions of the Contract, the documents incorporated herein and the laws and regulations made integral parts hereof.
6. The Supplier agrees to comply with the technical requirements for each type of events. See attached **Menu** for the details.
7. In the event that the actual number of attendees is more than the agreed number stipulated in **Purchase Request** of this contract, the Entity shall pay the corresponding difference.
8. The Entity shall be obliged to pay the Supplier based only on the actual attendees, provided that the latter is informed within 5 working days before the scheduled date of the activity of the changes on the catering and accommodation services requirement that may arise.
9. The Supplier shall be required to serve homegrown Boholano food products.
10. The Supplier agrees to observe the "Zero Single-Use Plastics Policy" as per Memorandum by the Provincial Government in support to the Green Public Procurement Program in adherence to GPPB Resolution No. 25-2017.
11. The Entity shall furnish to the Supplier the original copy of the Guest Folio, Attendance Sheet and Inspection and Acceptance Report immediately after each activity conducted.
12. The total cost of catering and accommodation services shall include the use of the premises of the Supplier at no extra cost. However, should the place designated by the Supplier be different, the arrangement and cost of such place which should be acceptable to the Entity shall be the responsibility of the Supplier.


IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this 16<sup>th</sup> day of November, 2022 in Tagbilaran, Philippines.

**PROVINCIAL GOV'T OF BOHOL**

**REYNA'S THE HAVEN AND GARDENS  
FOOD CATERING SERVICES**  
The Supplier

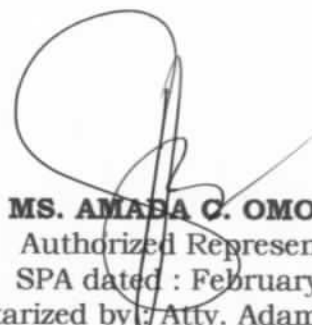
BY: **APPROVED**  
BY AUTHORITY OF THE GOVERNOR:

BY:

  
**ASTERIA C. CABERTE**  
PROVINCIAL ADMINISTRATOR  
**ERICO ARISTOTLE C. AUMENTADO**  
Governor

**MR. REYNALDO C. ESTROSOS**  
Representative 2<sup>nd</sup> Party

BY:

  
**MS. AMASA C. OMOSURA**  
Authorized Representative  
SPA dated : February 15, 2022  
Notarized by : Atty. Adam Relson L. Jala  
Doc. No. : 392  
Page No. : 80  
Book No. : XLVIII  
Series of 2022


**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF BOHOL )  
CITY OF TAGBILARAN )

Before me, this \_\_\_ day of **NOV 23 2022**, City of Tagbilaran, Bohol, Philippines, personally appeared Honorable Governor Erico Aristotle C. Aumentado representing the Provincial Government of Bohol with Employee ID No. 2257 and Ms. Amada C. Omosura with SSS ID NO. 06-138763-1 known to me to be the same persons who executed the foregoing Memorandum of Agreement, and they acknowledge to me that the same is legally entered into.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed my notarial seal this **NOV 23** day of **2022**, 2022 in Tagbilaran City, Bohol, Philippines.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2022

  
**ATTY. ESTELLE MARIE A. OCAMPO**  
Notary Public for Tagbilaran City and  
Other Municipalities until December 31, 2023;  
NCS No. 2022-52; TIN:472-481-224-000;  
Roll of Attorneys No.: 76746  
PTR No.:1027120, May 10, 2022  
IBP No.: 207431, May 7, 2022  
MCLE Compliance No. (New Lawyer)  
Old Capitol Bldg., C. Marapao St., Tagbilaran City  
0938-470-9449; estelle.ocampo@gmail.com



Republic of the Philippines  
**PROVINCE OF BOHOL**  
City of Tagbilaran



**OFFICE OF THE GOVERNOR**

**NOTICE OF AWARD**

November 15, 2022

**MR. REYNALDO C. ESTROSOS**

Authorized Representative

REYNA'S THE HAVEN AND GARDEN FOOD CATERING SERVICES, INC.  
0067, Brunidor St., Cogon District, Tagbilaran City

Dear Mr. Estrosos:


We are pleased to inform you that the Procurement of **CATERING SERVICES FOR THE SPMS ORIENTATION AND WORKSHOP FOR THE PGBH NEWLY HIRED EMPLOYEES INCLUDING PLANTILLA PERSONNEL** of the **PROVINCIAL HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICE** under **NEGOTIATED CANVASS NO. 2022-421 (Alternative Method of Procurement)** is hereby awarded to you as the Bidder with the Lowest Calculated and Responsive Quotation with a Contract Price equivalent to **SEVENTY-ONE THOUSAND ONE HUNDRED PESOS ONLY (P71,100.00)**.

With this notice, you are requested to prepare the items awarded to your company for delivery as indicated in the Contract. Failure to deliver within the stipulated time will mean imposition of liquidated damages and other sanctions that may deem fit pursuant to the provisions of Republic Act 9184.

Very truly yours,

**ERICO ARISTOTLE C. AUMENTADO**  
Governor  
Province of Bohol

**APPROVED**  
BY AUTHORITY OF THE GOVERNOR:

  
**ASTERIA C. CABERTE**  
PROVINCIAL ADMINISTRATOR

Date Approved NOV 15 2022

I acknowledge receipt of this Notice on NOV 16 2022

  
**MR. REYNALDO C. ESTROSOS**  
Authorized Representative