



Standard Form Number: SF - GOOD-58
 Revised on: May 24, 2004
 Standard Form Title: Purchase Order

Direct Contracting No. - 2022 - 0045
 P.R. No. - 2022 - 0710

PURCHASE ORDER

OFFICE OF THE GOVERNOR - PROVINCIAL INFORMATION AND MEDIA OFFICE
 Agency/Procuring Entity

Supplier :	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. :	P.O. # - 2022 - 699
Address :	0220 Apostol Commercial Center, Maria Clara St., Poblacion II, Tagbilaran City	Date :	December 05, 2022
Telephone No.:		Mode of Procurement :	Direct Contracting
TIN :			

Gentlemen/Mesdames:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: G.O. - PIMO, NEW CAPITOL BUILDING, TAGBILARAN CITY Delivery Term: Please read Terms & Conditions at the back hereof

Date of Delivery: FIFTEEN (15) DAYS UPON RECEIPT OF NOTICE TO PROCEED Payment Term: Upon Completion of Delivery

Warranty Period: THREE (3) MONTHS

Item No.	QTY	UNIT	DESCRIPTION OF SUPPLIES	UNIT COST	AMOUNT
FOR RISO MACHINE					
1	2	pcs.	Stripper pad; 70	959.00	1,918.00
2	2	pcs.	Ink blocking sheet, A3W	891.00	1,782.00
3	2	pcs.	Seal Tape, A3W	671.00	1,342.00
4	2	pcs.	Screen Ass'y (S)	10,054.00	20,108.00
5	2	pcs.	Ink Pump Ass'y	4,398.00	8,796.00
6	1	pc.	Ink Distributor	704.00	704.00
7	1	pc.	Light Absorber Strip (328x20)	714.00	714.00
8	4	pcs.	Transfer Belt; 15 x 0.65 x 303	625.00	2,500.00
9	3	pcs.	Flat Belt; 15 x 0.65 x 482	2,591.00	7,773.00
10	1	pc.	Pressure Roller A3 (20) - 059/105/156	2,827.00	2,827.00
FOR PHOTOCOPIER MACHINE					
11	2	pcs.	Drum DR312	9,500.00	19,000.00
12	2	pcs.	Fusing Unit/220-240V	16,310.00	32,620.00
13	2	pcs.	Image Transfer Roller Kit	6,140.00	12,280.00
14	2	pcs.	Roller (A5C1-5622-00)	731.00	1,462.00
15	4	pcs.	Roller (A00J-5636-00)	601.00	2,404.00
X-X					
TOTAL > > >					116,230.00

(total amount in words) **ONE HUNDRED SIXTEEN THOUSAND TWO HUNDRED THIRTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme: Very truly yours,
ERICO ARISTOTLE C. AUMENTADO
 Governor
 BY AUTHORITY OF THE GOVERNOR.

COPYLANDIA OFFICE SYSTEMS CORPORATION
 Signature over printed name of Supplier
DEC 21 2022
 Date

Funds Available: **EUSTAQUIO A. SOCORIN**
 Provincial Treasurer

ASTELIZA B. GABERTE
 PROVINCIAL ADMINISTRATOR

Earmark No. : **DEC 05 2022**
 Amount : **P 116,230.00**