

PURCHASE ORDER
VICE GOVERNOR'S OFFICE

Agency / Requisitioning Office

Supplier	SANDUGO PRESS MARKETING & SUPPLIES ✓	D.O. No. P.O. NO. 2020-271 ✓
Address	0027-M. PARRAS ST., COR. VISARRA ST., POB. 11, TAGBILARAN CITY	Date : May 13, 2020 ✓
E-mail Address		Mode of
Telephone No.		Procurement :
TIN	175-101-923-001	Public Bidding

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	VICE GOVERNOR'S OFFICE ✓	Delivery Term	Please read at the back hereof.
Address :	NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL	Payment Term	upon completion of delivery
Date of Delivery :	within 10 working days upon receipt of NTP		
Warranty Period:	3 months ✓		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
20	pack	Photopaper, Matte finish - Long	10	162.00	1,620.00
22	roll	Tape, double sided 1"	6	30.00	180.00
HOUSEKEEPING SUPPLIES:					
27	bottle	Diswashing 500ml.	10	95.50	955.00
28	bottle	Disinfectant spray 500ml.	5	205.00	1,025.00
29	bottle	Furniture Cleaner 500ml.	3	195.00	585.00
31	bottle	Glass Cleaner (500ml.) with spray	5	145.00	725.00
33	bottle	Toilet Bowl Cleaning Solution 500 ml.	12	56.00	672.00
INK for COMPUTER:					
42	pc	Ink cartridge, #21 for HP	5	1,050.00	5,250.00
43	pc	Ink cartridge, #22 for HP	5	1,200.00	6,000.00
SPORTING GOODS:					
49	pc	Trophy 18" 1 post with engraving and wrapping	30	385.00	11,550.00
51	pc	Volleyball Net	25	325.00	8,125.00
		X-X-X-X-X-X-X-X-X			
TOTAL:					36,687.00

(Total Amount in Words) **THIRTY SIX THOUSAND SIX HUNDRED EIGHTY SEVEN PESOS ONLY** ✓

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:


SANDUGO PRESS MARKETING & SUPPLIES
 Signature over printed name of Supplier

ATTY. ARTHUR C. YAP

Governor
 Authorized Official
 BY AUTHORITY OF THE GOVERNOR

ATTY. KATHYRIN FE D. PIOQUINTO
 Provincial Administrator

MAY 26 2020

Date

Date Approved:

Funds Available:

EUSTAQUIO A. SOCORIN
 Provincial Treasurer

Earmark
 Amount

2501

225,608.67