

Standard Form Number: SF-6000-99
 Revised on: May 24, 2004
 Standard Form Title: Purchase Request

Location of the Project _____

Approved by: *[Signature]*
 Date: August 12, 2011
 blea/ea

PURCHASE REQUEST

PROVINCIAL HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICE

Agency/ Procuring Entity

Department: PHRMDO -Capital Outlay 2021

PR No. _____ Date: August 12, 2011

Section: Admin Division

SAI No. _____ Date: _____

Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
1	unit	METAL BOOKSHELF CABINET	3	15,000.00	45,000.00
2	unit	3 DRAWER LATERAL FILING CABINET	4	22,500.00	90,000.00
3	pcs	FOLDABLE PLASTIC TABLE	3	8,000.00	24,000.00
4	pcs	PLASTIC FOLDING CHAIR	18	5,000.00	90,000.00
5	unit	SOFA (3 SEATERS)	1	35,000.00	35,000.00
6	unit	3 DRAWER MOBILE PEDESTAL	3	10,500.00	31,500.00
7	unit	BOOK SHELVES	2	10,000.00	20,000.00
8	unit	SWING DOOR CABINET	1	17,000.00	17,000.00
		X-X-X-X-			
		TOTAL			352,500.00

Time of Delivery : 15 days upon receipt of P.O

Place of Delivery : PHRMDO

Mode of Procurement : Alternative Mode of Procurement

Purpose : Furniture and Fixture for used at PHRMDO

Charge to: OFFICE FURNITURE AND FIXTURE (Capital Outlay 2021)

BY AUTHORITY OF THE GOVERNOR

Requested by: <i>sk</i> <i>[Signature]</i>	Cash Availability: <i>[Signature]</i>	Approved by: <i>[Signature]</i>
Printed Name: JOSEFINA J. RELAMPAGOS Date: PGDH- PHRMDO	EUSTAQUIO A. SOCORIN Provincial Treasurer	ATTY. KATHYRINE D. PIO PROVINCIAL ADMINISTRATOR ATTY. ARTHUR C. YA Governor

2011-0610 RECEIVED BY: *[Signature]* DATE: 8/24/11

PROVINCIAL HUMAN RESOURCE MANAGEMENT UNIT

AMOUNT: ₱ 352,500.00

OK AS TO APP: *[Signature]*

PROVINCIAL BOARD OF ACCOUNTS

PROVINCIAL OFFICE

RECEIVED: 1209

DATE: 8/24/11

ATTN: 08-2328

PHONE NO: 7052-10703010

AMOUNT: 352,500.00

SOURCE: 2020 040

CONTROLLED BY: *[Signature]*

DATE: 8/20/11

PETER M. R. TOTAL, CPA

PROVINCIAL BOARD OF ACCOUNTS