

Standard Form Number: SF-GOOD-04
Revised on: May 24, 2014
Standard Form Title: Purchase Request

Project Reference Number:
Name of the Project:
Location of the Project:

PURCHASE REQUEST

OFFICE OF THE SANGGUNIANG PANLALAWIGAN
Agency/Procuring Entity

Department: Office of the Vice Governor PR No. _____ Date: October 6, 2021
Section: _____ SAI No. _____ Date: _____

STOCK NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
1.	BRAND NEW DESKTOP PACKAGE/OFFICE PC Specifications: INTEL CORE I5 10600, H410 Mother Board 16GB DDR4 - 2666 KINGSTON KVR26N19D8/16 Hard Disk Drive: 1TB SATA 480 SSD Video Card 1050ti 4GB ATX Casing with Power Supply 700 watts Monitor 23" LCD USB Keyboard & Mouse UPS 1000VA Speaker	5	sets	75,780.00	378,900.00
2.	Windows 10 Pro Licensed	1	Unit	10,350.00	10,350.00
3.	External Hard Disk 1TB	2	units	4,475.00	8,950.00
4.	PC Camera A4tech PK910 1080HD	1	unit	1,550.00	1,550.00
5.	Computer Printer - (3 in 1 Printer) Print, Copy & Scan Specifications: Print Method: On-demand inkjet (Piezoelectric); Minimum Ink Droplet Volume: 3 pt; Printer Language: ESC / P-R; Print Direction: Bi-directional printing; Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow); Maximum Resolution: 5760 x 1440 dpi, Automatic 2-sided printing: No; Print Speed: Photo Default - 10 x 15 cm / 4 x 6": Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) *1; Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm *1; ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm *1; Copy Quality: Colour/ Black-and-White; Draft / Standard; Maximum Copies from Standalone: 20 copies; Maximum Copy Size: A4, Letter; Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output;	5	units	11,270.00	56,350.00
<p>Note:</p> <ol style="list-style-type: none"> with 1 year warranty with free installation of programs including anti-virus 					
X-X-X-X-X-X-X-X-X-X-				TOTAL	456,100.00

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL

CONTROL NO. 1674 RECD BY [Signature] DATE 10/6/21

MARK NO. 2985 VALID UNTIL 12/31/21

ISSUE CODE 10705030 AMOUNT 456,100.00

DATE SOURCE GE [Signature] TEL 10/8/21

PETER S. NEMENZO
SECRETARY

Time of Delivery: 10 days upon receipt of P.O.
Place of Delivery: Vice Governor's Office

Purpose: For use at the Vice Governor's Office

Requested by:	Cash Availability	Approved:
Signature: 		BY THE AUTHORITY OF THE VICE GOVERNOR MATTHEW S. NEMENZO SECRETARY
Printed Name: MATTHEW S. NEMENZO	EUSTAQUIO A. SOCORIN	RENE LOPEZ RELAMPAGOS