



OFFICE OF THE GOVERNOR

NOTICE TO PROCEED

PHO 21-3

November 10, 2021

**MS. STELLA MARIE C. ANCLA**

Proprietor/Manager

**DEXTEL TRADING**

0410 Tamblot Street, Cogon District,  
Tagbilaran City

Dear Ms. Ancla,

Please be informed that the attached Purchase Order No. PHO – 2021 – 268 dated November 10, 2021 has been approved. Notice is hereby given to immediately deliver the items enumerated herein within FOURTEEN (14) DAYS upon receipt of this notice at the GOVERNOR'S OFFICE, NEW CAPITOL BUILDING, COGON DISTRICT, TAGBILARAN CITY.

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

ATTY. ARTHUR C. YAP

Governor

By Authority of the Governor:

*keep*  
ATTY. KATHYRIN FE D. PIOQUINTO

Provincial Administrator

*fm*  
Date Approved: NOV 16 2021

I acknowledge receipt of this Notice:

Date Released to Supplier: NOV 18 2021

Date Returned by Supplier: NOV 18 2021

\_\_\_\_\_  
Authorized Signature  
(Name of the Representative of the Bidder)

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Authorized Signature  
(Name of the Representative of the Bidder)

ok