



Standard Form Number: SF-GOOD-58
Revised on: May 24, 2004
Standard Form Title: Purchase Order

PROJECT REFERENCE NO. 21-0349 ✓
P.R No. 2021-0729 ✓

PURCHASE ORDER
GOVERNOR'S OFFICE

Agency / Requisitioning Office

Supplier	COPYLANDIA OFFICE SYSTEMS CORPORATION ✓	D.O. No.	P.O. NO. 2021-858 ✓
Address	CPG NORTH AVE. TAGBILARAN CITY	Date :	NOV 05 2021 ✓
E-mail Address		Mode of	
Telephone No.	411-2396	Procurement :	
TIN	002 - 332 - 000 - 000		PUBLIC BIDDING ✓

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	GOVERNOR'S OFFICE ✓	Delivery	Please read at the
Address :	NEW CAPITOL SITE, TAGBILARAN CITY	Term :	back hereof.
Date of Delivery :	within 10 days upon receipt of NTP	Payment	upon completion of delivery ✓
Warranty Period:	1 YEAR ✓	Term :	

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	UNIT	DOCUMENT SCANNER, High Speed, High Definition, Heavy duty - INEO 367 Specs. Copy/ Print Speed: 36 ppm(A4); 18ppm (A3); Scanning Speed: 45opm (B/W & color), Document Feeder, Reversing Document Feeder, Duplex Unit: Built in Automatic Reversing Unit, First A4 Copy: 4:3 seconds Resolution: 1,800 x 600 dpi, Trays: 3 trays, Desk Tray: Built in, Processor Speed: 1.2 GHz, Standard Memory; 2 GB RAM, Hard Disk Drive (HDD);250 GB, Copy Pre Selection: 1-9,000, Copy Desk with Caster Wheels: Standard, Toner Type: Polymerized HD Toner, Capacity of Initial Toner: 23,000 copies, Toner Yields: 23,000 copies, Toner yields: 23,000 copies, Capable for Document Insertion X-X-X-X-X-X	1	217,999.00	217,999.00
			TOTAL LOT PRICE..		217,999.00

(Total Amount in Words) **TWO HUNDRED SEVENTEEN THOUSAND NINE HUNDRED NINETY NINE PESOS ONLY** ✓

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION
Signature over printed name of Supplier

Very truly yours,

ATTY. ARTHUR C. YAP
Governor
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

ATTY. KATHY RINCE D. PIOQUINTO
Provincial Administrator

Date Approved: **NOV 08 2021**

APR 01 2022

Date

Funds Available:

FUJASTAQUIO A. SOCORIN

Earmark
Amount

2392

218,000.00