

Standard Form Number: SF-GOOD-9

Revised on: Mar 26, 2014

Standard Form Title: Purchase Request

### PURCHASE REQUEST

#### OFFICE OF THE SANGGUNIANG PANLALAWIGAN

Agency/Procuring Entity

Department: Office of the Vice Governor

PR No. \_\_\_\_\_

Date: April 27, 2022

Section: \_\_\_\_\_ SAI No. \_\_\_\_\_

Date: \_\_\_\_\_

STOCK NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT Cost	TOTAL COST
	1. Envelope, Documentary, Long, 500s, White	360	Box	1,218.16	438,537.60
	2. Paper, Multicopy, S20 - Long -X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	1,500	reams	300.00	450,000.00
<b>GRAND TOTAL</b>					<b>888,537.60</b>

**PROVINCIAL BUDGET OFFICE**  
**PROVINCE OF BONDOC**  
 CONTROL NO. 940 REC'D BY [Signature] DATE 4/27/22  
 CHECK NO. 1326 VALID UNTIL 12/31/22  
 EXPENSE CODE 50203010 AMOUNT 888,537.60  
 FUND SOURCE GF CONTROLLED BY [Signature] DATE 4/27/22  
 PETER RUSSELL P. TOTAL CPA  
 B 13

PIC - 2022-0402  
 RECEIVED BY: [Signature] DATE: 4/27/22  
 PROVICIAL GOVERNMENT MANAGEMENT UNIT  
 # AG 2022 (OTFG) 2021-01274 (SVP) RSC # \_\_\_\_\_  
 AMOUNT: P 888,537.60 SKAS TO APP. \_\_\_\_\_

Time of Delivery: 10 working days upon receipt of P.O. vvvvvvvvvvvv  
 Place of Delivery: Vice Governor's Office  
 Mode of Procurement: Alternative Mode of Procurement - Small Value Procurement  
**Purpose: For the use at the Office of the Vice Governor.**

Requested by:	Cash Availability	Approved:
Signature: <u>[Signature]</u>	<u>[Signature]</u>	BY THE AUTHORITY OF THE VICE GOVERNOR <b>MATTHEW S. NEMENZO</b> BOARD SECRETARY V
Printed Name: <b>MATTHEW S. NEMENZO</b>	<b>EUSTAQUIO A. SOCORIN</b>	<b>RENE LOPEZ RELAMPAGOS</b>
Designation: Board Secretary V	Provincial Treasurer	Vice Governor
Date: _____		