



PURCHASE REQUEST
Province of Bohol



Department: **PAdmO** PR No. _____ Date: **August 16, 2022**
 Division: **PPMU** SAI No. _____ Date: _____
 ALOBS No. _____ Date: _____

Item No.	Quantity	Units of issue	Item Description	Estimated Unit Cost	Estimated Cost
1	180	ream	Multicopy paper, S-20, 8.5" x 13"	325.00	58,500.00
2	15	ream	Multicopy paper, S-16, 8.5" x 11"	170.00	2,550.00
3	15	box	Ink for Epson Printer, Black T664	410.00	6,150.00
4	7	box	Ink for Epson Printer, Cyan T664	400.00	2,800.00
5	7	box	Ink for Epson Printer, Magenta T664	400.00	2,800.00
6	7	box	Ink for Epson Printer, Yellow T664	400.00	2,800.00
7	15	box	Ink for Epson Printer, Black 003	400.00	6,000.00
8	3	box	Ink for Epson Printer, Cyan 003	400.00	1,200.00
9	3	box	Ink for Epson Printer, Magenta 003	400.00	1,200.00
10	3	box	Ink for Epson Printer, Yellow 003	400.00	1,200.00
11	4	box	Ink for HP Printer, Black 965	2,500.00	10,000.00
12	1	box	Ink for HP Printer, Yellow 965	2,000.00	2,000.00
13	1	box	Ink for HP Printer, Cyan 965	2,000.00	2,000.00
14	1	box	Ink for HP Printer, Magenta 965	2,000.00	2,000.00
15	4	box	Ink Cartridge for HP Printer, Black 704	650.00	2,600.00

Place of Delivery: PPMU Office
 Delivery Period: upon request after receipt of NTP
 Mode of Procurement: Small Value Procurement (Negotiated Mode)

TOTAL: 103,800.00

Requested by: **PAULITO H. RABUYA** Head, PPMU
 Signature:
 Printed Name: **PAULITO H. RABUYA**
 Designation: Head, PPMU

Cash Availability: **EUSTAQUIO A. SOCORIN** Provincial Treasurer
 Signature:
 Printed Name: **EUSTAQUIO A. SOCORIN**
 Designation: Provincial Treasurer

Approved By: **ERICO ARISTOTLE C. AUMENTADO** Governor
 Signature:
 Printed Name: **ERICO ARISTOTLE C. AUMENTADO**
 Designation: Governor

ANNE MARIQUIT DERIKITO-OPPUS Internal Deputy Chief of Staff
 Signature:
 Printed Name: **ANNE MARIQUIT DERIKITO-OPPUS**
 Designation: Internal Deputy Chief of Staff

2022-
 J.R./P.R.# 0298
 RECEIVED BY:
 DATE: 8/23/22
 PROVINCIAL BUDGET OFFICE
 CONTROL NO. 1344
 REC'D BY:
 DATE: 8/16/22
 EXPENSE CODE: 150 20 3010-01
 AMOUNT: 103,800.00

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 1344
 REC'D BY:
 DATE: 8/16/22
 EXPENSE CODE: 150 20 3010-01
 AMOUNT: 103,800.00