




PURCHASE REQUEST

Province of Bohol

Department: Provincial Cooperative
Development OfficePR No. _____ Date August 10, 2022
SAI No. _____ Date: _____
OB R No. _____ Date: _____Division:
Section:

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Total Cost
1.	8	box	Ballpen- Ordinary, 50's, Black	₱ 330.00	₱ 2,640.00
2.	8	box	Ballpen- Ordinary, 50's, Blue	330.00	2,640.00
3.	15	pcs.	Ballpen Semi Gel Pen 0.7	18.00	270.00
4.	10	pcs.	Correction Tape, 10m, Roller Type	47.47	474.70
5.	300	pcs.	Envelope Brown-long Ordinary	8.64	2,592.00
6.	100	pcs.	Envelope, Expanding, with string & eyelet Or elastic strap, legal	16.19	1,619.00
7.	30	box	Fastener, plastic, 50's	78.52	2,355.60
8.	3	pcs.	File Organizer, expanding, plastic, 12 pockets	244.35	733.05
9.	300	pcs.	Folder Long, White 14 pts with hole ordinary	7.92	2,376.00
10.	3	pcs.	Glue 130 ml	57.14	171.42
11.	5	pcs.	Logbook/record book, ordinary (300 pages)	98.52	492.60
12.	8	box	Marker, Permanent, Fine, Black, 12'S	460.80	3,686.40
13.					
14.	8	box	Marker, Permanent, Broad, Black, 12'S	460.80	3,686.40
15.	8	box	Marker, Permanent, Broad, Blue, 12'S	460.80	3,686.40
16.	10	ream	Paper, Multicopy, S20 - Short 70gsm	226.00	2,260.00
17.	20	ream	Paper, Multicopy, S20 - Long 70gsm	311.26	6,225.20
18.	30	ream	Paper, Multicopy, S20 - A4 70gsm	281.16	8,434.80
19.	5	box	Pencil #2 TRIO	130.00	650.00
20.	90	packs	Photopaper Glossy (A4 size) 200gsm, 20'S	167.80	15,102.00
21.	6	box	Paper Clips, vinyl coated, 100'S Small	13.22	79.32
22.	6	box	Paper Clips, vinyl coated, 100'S Big	29.84	179.04
23.	6	box	Staple Wire #10, 12/box	9.36	56.16
24.	6	box	Staple Wire #35, 12/box	51.84	311.04
25.	3	pcs.	Scissors, Multipurpose	78.76	236.28
26.	10	packs	Paper, 20's Short, Cream, Ivory, White Color, Specialty	38.55	385.50
27.	10	packs	Paper, 20's Long, Cream, Ivory, White Color, Specialty	42.02	420.20
28.	5	pads	Sticky Notes 3x4	69.12	345.60
29.	5	Rolls	Tape, masking 1"	21.60	108.00
30.	5	Rolls	Tape, transparent, 1"	32.40	162.00
31.	5	Packs	Paper Sticker, A4 Size Satin 80 gsm, 10's/pack	50.40	252.00
32.	11	bottles	Ink #Black for Epson L 1300 BK T6641	381.67	4,198.37
			x-x-x-x-x		
SUB TOTAL A					₱ 66,829.08

APPROVED
BY AUTHORITY OF THE GOVERNORApproved by: 
ANNE MARIE PERIKITO - OPPUN
INTERNAL DEPUTY CHIEF OF STAFFSignature
PrintedRequested by: 
MA. CONRADA B. FUENTESCash Availability: 
EUSTAQUIO A. SOCORIN

ERICO ARISTOTLE C.