Standard Form Number: SF - GOOD-58
Revised on: May 24, 2004
Standard Form Title: Purchase Order

Negotiated Canvass No. 2022-0253
P.R. No. - 2022 - 0362

PURCHASE ORDER

PROVINCIAL ACCOUNTING OFFICE, NEW CAPITOL BUILDING, TAGBILARAN CITY

Supplier :	PRIM E CONSTRUCTION SUPPLIES TRADING	D.O. No. :	P.O. # - 2022 - 450
Address :	Espuelas Extension, Poblacion III, Tagb. City	Date :	October 03, 2022
Telephone No.:		Mode of Procurement :	Negotiated Canvass
TIN :			Small Value Procurement

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PROVINCIAL ACCOUNTING OFFICE, NEW CAPITOL BUILDING, TAGBILARAN CITY	Delivery Term: Please read Terms and Conditions at the back hereof	
Date of Delivery :	FIVE (5) DAYS UPON RECEIPT OF NTP	Payment Term: Upon Completion of Delivery	
Warranty Period:	THREE (3) MONTHS		

Item No.	QTY	UNIT	DESCRIPTION OF SUPPLIES	UNIT COST	AMOUNT
1	40	reams	Multi-copy, Short, S-20, 500's - Island Sky/SOD / Cactus	225.90	9,036.00
2	40	reams	Multi-copy, A4, S-20, 500's - Island Sky/SOD / Cactus	284.90	11,396.00
3	40	reams	Multi-copy, Long, S-20, 500's - Island Sky/SOD / Cactus	319.90	12,796.00
4	2	box	Sign Pen, 0.5 mm, blue, 12's - MyGel	849.90	1,699.80
5	100	pcs	Ballpen, BP-S Fine, green	39.90	3,990.00
6	4	boxes	Ballpen, ordinary, 50's black - Flexstick	374.90	1,499.60
7	4	boxes	Ballpen, ordinary, 50's blue - Flexstick	374.90	1,499.60
8	1	box	Marker pen, broad,black, 12's - Pilot	499.90	499.90
9	12	pcs.	Highlighter pen, assorted colors - Deli/Flex Office/Flexstick	44.95	539.40
10	1,000	pcs.	Index Card-Index of Payments to Employees - G.F. 82(A)	6.45	6,450.00
11	200	pcs.	Folder,long,14 pts, white wove - Fortune/Starfile	9.95	1,990.00
12	50	pcs.	Data File Box Open, hardbound, No Logo, Dark Blue	149.90	7,495.00
13	25	pcs.	Logbook/Record Book, ordinary, 300 p. - Valiant/Fortune	87.95	2,198.75
14	30	bots	Ink-Numbering machine metal ink, red, 28 g.	189.95	5,698.50
15	12	rolls	Tape, transparent, 1" - SOD	32.35	388.20
16	30	rolls	Tape, transparent, 2" (for voucher boxes) - SOD	57.55	1,726.50
17	6	rolls	Tape, masking , , white, 1" - SOD/HBW/Decora	24.95	149.70
18	10	packs	Battery AA, Heavy Duty, 4's - Eveready	169.90	1,699.00
19	10	packs	Battery AAA, Heavy Duty, 4's - Eveready/Panasonic	169.90	1,699.00
20	20	boxes	Rubber Band # 18 big, 350 gms, Transparent - Everlasting/TM	181.20	3,624.00
21	20	boxes	Staple wire, # 35 - Max/TM	54.95	1,099.00
22	6	boxes	Fastener, plastic, 50's - French/HBW/Fortune	78.50	471.00
23	2	units	Numbering machine automatic, heavy-duty,lever action, 10-wheel in roman style 3/16"front, self-inking, number will advance with each click of lever	2,990.00	5,980.00
24	6	packs	Detergent powder, anti-bacterial, 1 kl - Wings/Surf	114.70	688.20
25	12	bots	Liquid Cleaner, 900 ml - Mr. Muscle	89.90	1,078.80
26	1	gal	Liquid Hand Soap	249.90	249.90
27	10	packs	Garbage/ Utility Bag, Large,thick, good quality, 50's - Cheer/Petals	186.10	1,861.00
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X		
					87,502.85
(total amount in words)			**EIGHTY SEVEN THOUSAND FIVE HUNDRED TWO PESOS AND 85/100 ONLY**		

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Very truly yours,

PRIM E CONSTRUCTION SUPPLIES TRADING
Signature over printed name of Supplier

OCT 14 2022
Date

ERICO ARISTOTLE C. AUMENTADO
Governor

By Authority of the Governor:

ASTERIA C. CABERTE
Provincial Administrator

Date approved: OCT 03 2022