



Republic of the Philippines  
 DEPARTMENT OF AGRICULTURE  
 Philippine Rural Development Project  
 PSO-Visayas Cluster  
 Province of Bohol



**INVITATION TO QUOTE  
 SHOPPING - GOODS**

**FUEL DEPOSITS**

for the following Marine Protected Areas (MPAs):  
 “Guindacpan Marine Protected Area Rehabilitation, and Cataban Marine Sanctuary Rehabilitation,”

PRDP-MPA-R007-BOH-007-TAL-002-2015  
 PRDP-MPA-R007-BOH-006-TAL-001-2015  
 GEF Trust Fund Grant Number TF017788  
 Estimated Project Cost: Php **190,633.21**

**October 10, 2022**

The Government of the Republic of the Philippines has received a loan from the World Bank towards the cost of the Philippine Rural Development Project (PRDP) with Grant package from the Global Environmental Facility (GEF) and it intends to apply part of the proceeds of the Grant to payments for the cost of FUEL DEPOSITS for the following Marine Protected Areas (MPAs): “Guindacpan Marine Protected Area Rehabilitation, and Cataban Marine Sanctuary Rehabilitation”

1. The Provincial Government of Bohol hereinafter referred to as the End-User, now requests interested applicants to submit quotations for the:

**PR No.: PRDP-GEF-MPA-008 End-User: Office of the Provincial Agriculturist: Fisheries Division**

<b>Contract Name:</b>		
<b>FUEL DEPOSITS</b> for the following Marine Protected Areas (MPAs): “Guindacpan Marine Protected Area Rehabilitation, and Cataban Marine Sanctuary Rehabilitation”		
Item/Description	Quantity	Unit of Issue
<b>Fuel Gasoline</b>	<b>1,102.24</b>	<b>Liter</b>
<b>Fuel Diesel</b>	<b>1,301.74</b>	<b>Liter</b>
<p><b>Specifications:</b></p> <p>-Low sulfur, premium product that contains a unique and robust multifunctional additive that contains smoke reducing agent and lubricity additive to protect fuel injection system. It also has the ability to maintain and improve fuel injection system cleanliness through unsurpassed detergency characteristics.            -Container and delivery fee included.</p> <p>Delivery Sites:            Brgy. Guindacpan, Talibon, Bohol (1,102.24 liter) - Gasoline            Brgy. Cataban, Talibon, Bohol (1,301.74 liter) - Diesel</p> <p><b>Terms and Conditions:</b></p> <ol style="list-style-type: none"> <li>1. Delivery of Diesel/Gasoline Fuel upon request of the respective MPA Management Board in each site.</li> </ol>		

<p>2. Delivery of Diesel/Gasoline Fuel must be placed in 200L capacity container intended for its classification.</p> <p>3. Delivery Sites: Brgy. Guindacpan, Talibon, Bohol (1,102.24 liter) - Gasoline Brgy. Cataban, Talibon, Bohol (1,301.74 liter) - Diesel</p> <p>4. Terms of Payment: Partial Delivery, Partial Payment is allowed or Full Payment upon complete delivery subject to inspection and auditing of the PLGU Bohol.</p> <p><i>*Note: The Provincial Local Government Unit of Bohol will accept the effect of fuel price fluctuation, hence, the price of fuel during the time of delivery will prevail but not to exceed the total amount in the contract or Purchase Order. The only variable in the approved Purchase Order should be the Unit Price and the Quantity but not the total amount indicative in the Purchase Order.</i></p>		
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2. All Requests for Quotations (RFQs) submitted in hard copies must be placed in a sealed envelope marked: FUEL DEPOSITS for the following Marine Protected Areas (MPAs): “Guindacpan Marine Protected Area Rehabilitation, and Cataban Marine Sanctuary Rehabilitation”.

All entries must be typewritten or handwritten legibly.

3. The Provincial Local Government Unit of Bohol will hold a **Pre-Bid Conference on October 13, 2022 at 10:00 A.M.** at the **Bids and Awards Committee, Province of Bohol, PPMU Office 2<sup>nd</sup> Floor, Provincial Capitol Building, Brgy. Cogon, Tagbilaran City, Bohol 6300.**
4. Quotations must be delivered at the address below not later than **10:00 A.M. of October 20, 2022.**

**Bids and Awards Committee Office**  
**New Capitol, Tagbilaran City**  
**Tel. No.: (038) 411-0138 local 42120**

5. The Bidder may submit its quotation through any of the following:
  - 5.a Sealed Envelope (hand-carry): “The bidder is required to affix his/her signature across the flap of the sealed envelope”. Address to: **ATTY. HANDEL T. LAGUNAY, Chairman, Bids and Awards Committee, Province of Bohol, PPMU Office 2<sup>nd</sup> Floor, Provincial Capitol Building, Brgy. Cogon, Tagbilaran City, Bohol 6300.**
  - 5.b. Through Mail (courier): “The bidder is required to affix his/her signature across the flap of the sealed envelope”. Address to: **ATTY. HANDEL T. LAGUNAY, Chairman, Bids and Awards Committee, Province of Bohol, PPMU Office 2<sup>nd</sup> Floor, Provincial Capitol Building, Brgy. Cogon, Tagbilaran City, Bohol 6300.**
  - 5.c. Through Official Email Address of BAC: **ppmubohol@gmail.com** with the subject: **FUEL DEPOSITS** (*The Prospective Bidders are encouraged to secure their bid proposal by Encrypting with Password their attached file and provide the security information to BAC Secretariat during the actual bid opening*)

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity shall be declared “Late” and shall not be accepted by the Procuring Entity.

Opening of Quotations will be held on **October 20, 2022 at 10:00 A.M.** at the **Bids and Awards Committee, Province of Bohol, PPMU Office 2<sup>nd</sup> Floor, Provincial Capitol Building, Brgy. Cogon, Tagbilaran City, Bohol 6300.** Bids will be opened by the BAC in Public and in the presence of the bidder’s representatives who choose to attend.

6. The procurement procedures will be conducted in accordance with the provisions of the World Bank Guidelines and taking into consideration the related provisions in the Project Loan Agreement and Guidelines in the Procurement under the IBRD loans and IDA credits.

7. The Provincial Government of Bohol reserves the right to accept or reject any quotation and to annul the procurement process or reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

**ATTY. HANDEL T. LAGUNAY**

Chairman, Bids and Awards Committee

Province of Bohol

Tel. No.: (038) 411-0138 local 42120



of the Philippines  
 DEPARTMENT OF AGRICULTURE  
 Philippine Rural Development Project  
 PSO-Visayas Cluster  
 Province of Bohol



**REQUEST FOR QUOTATION  
 SHOPPING - GOODS**

**FUEL DEPOSITS**

for the following Marine Protected Areas (MPAs): “Guindacpan Marine Protected Area Rehabilitation, and Cataban Marine Sanctuary Rehabilitation”

PRDP-MPA-R007-BOH-007-TAL-002-2015

PRDP-MPA-R007-BOH-006-TAL-001-2015

GEF Trust Fund Grant Number TF017788

Estimated Project Cost: **Php 190,633.21**

**October 10, 2022**

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*(Name/Company/Address)*

Gentlemen:

The Government of the Philippines (GOP) has received a loan from the World Bank towards the cost of the Philippine Rural Development Project (PRDP) with Grant package from the Global Environmental Facility (GEF) and it intends to apply part of the proceeds of the Grant to payments for the cost of FUEL DEPOSITS for the following Marine Protected Areas (MPAs): “Guindacpan Marine Protected Area Rehabilitation, and Cataban Marine Sanctuary Rehabilitation”

The Provincial Local Government Unit of Bohol will hold a **Pre-Bid Conference** on **October 13, 2022** at **10:00 A.M.** at the **Bids and Awards Committee, Province of Bohol, PPMU Office 2<sup>nd</sup> Floor, Provincial Capitol Building, Brgy. Cogon, Tagbilaran City, Bohol 6300.**

Please quote your lowest price, inclusive of taxes for the above-cited package, based on the attached REQUEST FOR QUOTATION with Specifications/Drawings, and Bill of Quantities and submit your QUOTATION FORM and QUOTATION DETAILS duly signed by you or your authorized representative not later than **October 20, 2022** at **10:00 A.M.** at the **Bids and Awards Committee, Province of Bohol**, through the following options:

- Sealed Envelope (hand-carry): “The bidder is required to affix his/her signature across the flap of the sealed envelope”. Address to: **ATTY. HANDEL T. LAGUNAY, Chairman, Bids and Awards Committee, Province of Bohol, PPMU Office 2<sup>nd</sup> Floor, Provincial Capitol Building, Brgy. Cogon, Tagbilaran City, Bohol 6300.**
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- Through Official Email Address of BAC: **ppmubohol@gmail.com** with the subject: **FUEL DEPOSITS** (*The Prospective Bidders are encouraged to secure their bid proposal by Encrypting with Password their attached file and provide the security information to BAC Secretariat during the actual bid opening*)

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity shall be declared “Late” and shall not be accepted by the Procuring Entity.

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**ATTY. HANDEL T. LAGUNAY**  
Chairman, Bids and Awards Committee  
Province of Bohol  
Tel. No.: (038) 411-0138 local 42120

**INSTRUCTION TO SUPPLIERS/BIDDERS:**

1. **Bidders/Suppliers** are required to read the instructions and fill all the blanks properly. **Please write Legibly.**
2. All prices quoted herein are valid, binding and effective at least within Sixty (60) calendar days from date of quotation.
3. Specifications herein provided are the minimum requirements, hence a bidder must not offer lower specifications than required.
4. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
5. **Mandatory Requirement:** Certified True Copy of PhilGEPS Certificate of Registration. The proposal shall be accompanied by the aforementioned document. However, non-submission of such documents during the Bid/Quotation opening shall not result to automatic disqualification of proposal. Such document shall be complied during post evaluation as a mandatory requirement prior to signing of Purchase Order (P.O.)/Contract.
6. The BAC shall recommend to the Head of the Procuring Entity the award of contract to the Bidder with the Lowest Calculated Responsive Bid/Quotation (LCRB/Q) or the Single Calculated Responsive Bid/Quotation (SCRB/Q).
7. All deliveries by suppliers shall be subjected to inspection and acceptance by the Authorized Representative of the Provincial Government of Bohol. All necessary laboratory tests undertaken by the Provincial Government of Bohol (*Office of the Provincial Agriculturist*) on the items(s) shall be for the account of the supplier.
8. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 thereof.
9. Supplier shall guarantee his/her deliveries to be free from defects. Any defective item(s)/product(s) therefore that may be discovered by the Provincial Government of Bohol within One (1) year after acceptance of the same shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
10. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.
11. The Provincial Government of Bohol reserves the right to accept or reject any quotation and to annul the procurement process or reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder(s)/supplier(s).

**QUOTATION FORM**

\_\_\_\_\_  
*[Date]*

**ATTY. HANDEL T. LAGUNAY**  
Chairman, Bids and Awards Committee  
Province of Bohol  
Tel. No.: (038) 411-0138 local 42120

**Sir:**

In connection with the above Request for Quotation with PR No.: PRDP-GEF-MPA-008, I/We submit our quotation indicated herein and in the attached QUOTATION DETAILS with Specifications. Total quotation is \_\_\_\_\_  
\_\_\_\_\_  
(PhP \_\_\_\_\_).

We agree to abide by this Bid/Quotation for the validity period of sixty (60) calendar days and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.

Signature: \_\_\_\_\_  
Name of Authorized Person: \_\_\_\_\_  
Position: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_

**QUOTATION DETAILS**

**FUEL DEPOSITS**

for the following Marine Protected Areas (MPAs):  
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 GEF Trust Fund Grant Number TF017788  
 Estimated Project Cost: Php **190,633.21**

**PR No.: PRDP-GEF-MPA-008: End User: Office of the Provincial Agriculturist (Fisheries Division)**

Qty	Unit	Item/Description	Offered Brand	Unit Price	Total Price
<b>1,102.24</b>	<b>Liter</b>	<b>Fuel Gasoline</b>			
<b>1,301.74</b>	<b>Liter</b>	<b>Fuel Diesel</b>			
<p><b>Specifications:</b></p> <p>-Low sulfur, premium product that contains a unique and robust multifunctional additive that contains smoke reducing agent and lubricity additive to protect fuel injection system. It also has the ability to maintain and improve fuel injection system cleanliness through unsurpassed detergency characteristics.                      -Container and delivery fee included.</p> <p>Delivery Sites:                      Brgy. Guindacpan, Talibon, Bohol (1,102.24 liter) - Gasoline                      Brgy. Cataban, Talibon, Bohol (1,301.74 liter) - Diesel</p> <p><b>Terms and Conditions:</b></p> <p>1. Delivery of Diesel/Gasoline Fuel upon request of the respective MPA Management Board in each site.                      2. Delivery of Diesel/Gasoline Fuel must be placed in 200L capacity container intended for its classification.                      3. Delivery Sites:                      Brgy. Guindacpan, Talibon, Bohol (1,102.24 liter) - Gasoline                      Brgy. Cataban, Talibon, Bohol (1,301.74 liter) - Diesel                      4. Terms of Payment: Partial Delivery, Partial Payment is allowed or Full Payment upon complete delivery subject to inspection and auditing of the PLGU Bohol.</p> <p>*Note: The Provincial Local Government Unit of Bohol will accept the effect of fuel price fluctuation, hence, the price of fuel during the time of delivery will prevail but not to exceed the total amount in the contract or Purchase Order. The only variable in the approved Purchase Order should be the Unit Price and the Quantity but not the total amount indicative in the Purchase Order.</p>					
<b>Total Amount</b>					

Total amount in words:

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Name of Authorized Person: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_