

Procuring Entity

Project Reference Number

Name of Project

Location of Project

Standard Form Number: SF- GOOD-59

Revised on : May 24, 2004

Standard Form Title : **Purchase Request**

**PURCHASE REQUEST**

**Sangguniang Panlalawigan- Province of Bohol**

Agency/Procuring Entity

Department Office of BM Venzencio B. Arcamo PR No. \_\_\_\_\_

Date : 02/15/2023

Section \_\_\_\_\_ SAI No. \_\_\_\_\_

Date : \_\_\_\_\_

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
<b>COMMON USE OFFICE SUPPLIES</b>					
1	box	Pen, ballpoint-ordinary, 0.7mm (fine), Black, 50's	1	327.60	327.60
2	bots	Alcohol, Isoprophyl - 70%, 500ml	15	97.89	1,468.35
3	pcs	Correction Tape, Roller Type 5mm x 10m	5	64.09	320.45
4	pcs	Folder, long (folio) w/ plastic cover	50	24.95	1,247.50
5	pcs	Paper, Multicopy - A4, S20 (70 gsm)	15	257.30	3,859.50
6	pcs	Paper, Multicopy, legal S20 (8.5 X 13")	5	300.00	1,500.00
7	pcs	Sign Pen (0.7mm Black)	6	57.00	342.00
8	tube	Toner for Develop Ineo TN 513	1	4,300.00	4,300.00
<b>CONSUMMABLES</b>					
9	bots	Ink Cartridge #664 Black for Epson L360	10	455.00	4,550.00
10	bots	Ink Cartridge #664 Cyan for Epson L360	10	455.00	4,550.00
11	bots	Ink Cartridge #664 Magenta for Epson L360	10	455.00	4,550.00
12	bots	Ink Cartridge #664 Yellow for Epson L360	10	455.00	4,550.00
13	bots	Ink Continuous Ink for Epson L3110 #003 Black	5	372.00	1,860.00
14	bots	Ink Continuous Ink for Epson L3110 #003 Cyan	5	372.00	1,860.00
15	bots	Ink Continuous Ink for Epson L3110 #003 Magenta	5	372.00	1,860.00
16	bots	Ink Continuous Ink for Epson L3110 #003 Yellow	5	372.00	1,860.00
<b>SPORTING GOODS</b>					
17	pcs	Basketball - rubber	12	470.00	9,400.00
18	pcs	Volleyball - rubber	20	620.00	12,400.00
19	pcs	Volleyball Net	20	785.00	15,700.00
20	pcs	Assorted Trophies with sticker	80	730.00	58,400.00
***** BY LOT *****					
<b>GRAND TOTAL</b> 09-151-00-1000-02-02					<b>P 134,905.40</b>

Purpose/Remarks: Various office supplies & Sporting goods for the Office of SP Member Arcamo.

Requested By:	Availability of Funds:	Approved By:
Signature:		
Printed Name: <b>ATTY. VENZENCIO B. ARCAMO</b>	<b>EUSTAQUIO A. SOCORIN</b>	<b>DIONISIO VICTOR A. BALITE, PhD.</b>
Designation: <b>SP Member</b>	<b>Provincial Treasurer</b>	<b>Vice Governor</b>

Time of Delivery: 5 days upon receipt of P.O. Place of Delivery: Office of SP Member Venzencio B. Arcamo, New Capitol Building

2023-0077 RECEIVED BY: DATE: 2/20/23  
 PROVINCIAL PROCUREMENT MANAGEMENT UNIT  
 # \_\_\_\_\_ NC # 2023-0042 DC # \_\_\_\_\_ SC # \_\_\_\_\_ RSC # \_\_\_\_\_  
 AMOUNT P 134,905.40 OK AS TO APP.