

Name of the Procuring Entity

Project Reference Number

Name of Project

Location of Project

Standard Form Number: SF- GOOD-59

Revised on : May 24, 2004

Standard Form Title : Purchase Request**PURCHASE REQUEST****Sangguniang Panlalawigan- Province of Bohol**

Agency/Procuring Entity

Department Office of SP Member Bonita PR No. _____

Date : _____

Section _____ SAI No. _____

Date : _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		Office Supplies			
1	reams	Paper, Multicopy, S20- A4	15	281.16	4,217.40
		TOTAL			4,217.40
		SPORTING GOODS - Charge to OMOE			
2	pcs	Basketball rubber type	30	755.93	22,677.90
3	pcs	Trophies	50	609.84	30,492.00
4	pcs	Volleyball rubber type	30	760.88	22,826.40
5	pcs	volleyball net	30	799.50	23,985.00
		TOTAL			99,981.30
		Housekeeping Supplies			
6	can	Air freshener 500ml (spray lavender)	20	270.00	5,400.00
7	btls	Alcohol ETHYL 70% scented 500 ml	25	82.06	2,051.50
8	pcks	Bathroom Tissue, 2ply , 12's roll/pack	12	160.70	1,928.40
9	btls	Furniture /appliance cleaner 500ml	1	527.59	527.59
10	pcks	Garbage Bag Large, Blk, thick good quality, 50's	3	203.04	609.12
		TOTAL			10,516.61
		IT SUPPLIES,			
11	btls	Continous Ink for EPSON L3110 Black 003	10	416.65	4,166.50
12	btls	Continous Ink for EPSON L3110 Cyan 003	5	382.80	1,914.00
13	btls	Continous Ink for EPSON L3110 Magenta 003	5	382.80	1,914.00
14	btls	Continous Ink for EPSON L3110 Yellow 003	5	382.80	1,914.00
15	btls	Computer Ink for Epson L360 cyan	5	382.80	1,914.00
16	btls	Computer Ink for Epson L360 magenta	5	382.80	1,914.00
17	btls	Computer Ink for Epson L360 yellow	5	382.80	1,914.00
18	btls	Computer Ink for Epson L360 black	10	382.80	3,828.00
		TOTAL			19,478.50
		Office Supplies			4,217.40
		SPORTING GOODS - Charge to OMOE			99,981.30
		Housekeeping Supplies			10,516.61
		IT SUPPLIES			19,478.50
		TOTAL			134,193.81

Date of Delivery:

5 days after receipt of P.O.