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PURCHASE REQUEST
PROVINCIAL GOVERNMENT OF BOHOL

Agency / Procuring Entity

Department PROVINCIAL BUDGET AND MANAGEMENT OFFICE (PBMO)
 Section _____

PR No. _____ Date: February 27, 2023
 SAI No _____ Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		Provincial Budget and Management Office 2023 Mid - year Assessment			
1	pax	Catering services for the PBMO Mid Year Assessment 2 days including 1 night accommodation with Breakfast outside Tagb. Inclusion: Exclusive use of Function Venue ,Flowing coffee and tea for the whole duration of the meeting, Water station at the function room, Provision for registration table, free use of 1 (one) LCD Screen and projector, Basic PA system with 2 wired microphone, Group WIFI connection Breakdown:	28		136,500.00
	room	Room Accommodation (Superior rooms good for 2 with breakfast)	14	5,150.00	72,100.00
	pax	Day 1 - AM Snacks	28	200.00	5,600.00
	pax	Lunch	28	500.00	14,000.00
	pax	PM Snacks	28	200.00	5,600.00
	pax	Dinner	28	500.00	14,000.00
	pax	Day 2 - AM Snacks	28	200.00	5,600.00
	pax	Lunch	28	500.00	14,000.00
	pax	PM Snacks	28	200.00	5,600.00
		Location: Panglao Area (Lease for real property and venue)			
		Mode of Procurement: Alternative			
		Date of Delivery: 10 days after receipt of PO			
		TOTAL			136,500.00

CHARGE TO: PBMO: General Fund - Training Expenses

Purpose/Remarks :

Provincial Budget and Management Office 2023 Mid - year Assessment

Requested by:	Cash Availability	Approved by:
Signature:		
Printed Name: PETER ROSS M. RETUAL	EUSTAQUIO A. SOCORIN	ERICO ARISTOTLE C. AUMENTADO
Designation: Provincial Budget Officer	Provincial Treasurer	Governor
By authority of the Governor: ASTERIA C. CABERTE Provincial Administrator		

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 308 REC'D BY [Signature] DATE: 2/16/23
 EXPENSE CODE 1000-07(5020200) AMOUNT 136,500.00
 FUND SOURCE 2022-019 CONTROL NO. [Signature] DATE: 2/16/23
PETER ROSS M. RETUAL CPA
PBMO

PR # 2022-118 REC'D BY: [Signature] DATE: 2/16/23
PROVINCIAL PROCUREMENT AND MANAGEMENT UNIT
 NC # 2022-075
 AMT: 136,500.00