



OFFICE OF THE PROVINCIAL ADMINISTRATOR
BOHOL

BOHOL
2023

Name of the Procuring Entity

Project Reference Number

Name of the Project

Location of the Project

Standard Form Number: SF-GOOD-59

Revised on: May 24, 2004

Standard Form Title: Purchase Request

10 7/13

PURCHASE REQUEST
PROVINCIAL GOVERNMENT OF BOHOL

Agency / Procuring Entity

Department Provincial Cooperative Development Office PR No. _____ Date: 03/03/2023
Section _____ SAI No _____ Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Provision of meals and snacks for PCDO Activities			
Arbor Day					
1	pax	Meals (1 lunch)	50	₱275.00	13,750.00
2	pax	Snacks (A.M & P.M)	100	₱150.00	15,000.00
		Category C-1			₱28,750.00
PCDC Monthly Meeting (12 Months/ Average of 50 pax/ meeting)					
3	pax	Meals (1 Lunch)	600	₱200.00	120,000.00
4	pax	Snacks (A.M & P.M)	1,200	₱100.00	120,000.00
		Category C-2			₱240,000.00
Other Meetings/ Special Activities of the Office					
5		Meals (1 Lunch)	200	₱200.00	40,000.00
6		Snacks (A.M & P.M)	400	₱100.00	40,000.00
		Category C-2			₱80,000.00
Mode of Procurement: Alternative Mode					
Time Delivery : 5 days from receipt of PO					
Place of Delivery: PCDO					
TOTAL					₱348,750.00

CHARGE TO: PCDO Regular Budget 2023- OMOE

Purpose/Remarks: Provision of meals and snacks for PCDO Activities.

APPROVED
BY AUTHORITY OF THE GOVERNOR

Requested by:	<i>[Signature]</i>	Cash Availability	<i>[Signature]</i>	Approved by:	<i>[Signature]</i>
Signature:				ASTERIA C. CABERTE	PROVINCIAL ADMINISTRATOR
Printed Name:	MA. CONRADA B. FUENTES		EUSTAQUIO A. SOCORIN	ERICO ARISTOTLE C. AUMENTADO	
Designation:	OIC- PCDO		Provincial Treasurer	Governor	
Date:					

2023-141 RECEIVED BY: *[Signature]* DATE 3/29/23
PROVINCIAL PROCUREMENT MANAGEMENT UNIT
2023-087
748,750.00 OK AS TO APP

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL
CONTROL NO. 208 REC'D BY *[Signature]* DATE 3/9/23
FORM NO. 02-0329 VALID UNTIL 12/31/23
EXPENSE CODE 800-11-05 (SO 2020) AMOUNT 348,750.00
FUND SOURCE 2022-019 CONTROLLER *[Signature]* DATE 3/10/23
PETER CES M. PATULLONA
COMPTROLLER