



PURCHASE REQUEST

Province of Bohol

F-PROC/PKAPKS-avail 00-
4/12/23

① 4/14

Department: **Governor's Office**

PR No. _____

Date: _____

SAI No. _____

Date: _____

Section: _____

ALOBS No. _____

Date: _____

Item No.	Quantity	Units of Issue	Item Description	Estimated Unit Cost	Estimated Cost
I	125	pax	Provision of meals, snacks and room accommodation and use of facilities for a two-day Midyear Assessment and Operational Planning Workshop for Employees and Staff of the Governor's Office, inclusive of: Day 1: 2 meals (lunch and dinner), 2 snacks (AM and PM), 1 overnight room accommodation Day 2: 2 meals (breakfast and lunch), 2 snacks (AM and PM) *Category B per Signed Memorandum No. 2022-2693 dated Sept. 23, 2022 Other Inclusions: Use of Function Room/Hall, Sound System, Microphones, White Boards, Projector with Screen, Drinking Water (Warm or Cold); Flowing Coffee, Standby Operator / Technical Staff	4,500.00	562,500.00

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 790
 RECEIVED
 DATE 4/12/23
 VALID UNTIL 11/30/23
 AMOUNT 562,500.00
 FUND SOURCE 100-01-502020
 CONTROL NO. 1178
 DATE 4/12/23
 PETER JESUS P. ALONSO
 BY

Place of Delivery: Winning accommodation service provider
 Preferably outside Tagbilaran City (Panglao Island area)
Period of Delivery: Upon issuance of approved NTP and Contract Agreement
 Target Dates: Preferably within last week of June or first week of July 2023
Mode of Procurement: Alternative Mode of Procurement
 (Sections 53.9, 53.10 as applicable)

Total **562,500.00**

Purpose:

Provision of meals, snacks, room accommodation and use of essential facilities during
 CY 2023 Midyear Assessment and CY 2024 Operational Planning Workshop of the Governor's Office

Fund Source / Charges to: Governor's Office - Training Expenses (1011 - 50202010)

	Requested by:	Cash Availability:	APPROVED:
Signature:			ERICO ARISTOTLE C. AUMENTADO Governor By Authority of the Governor:
Printed Name	ATTY. FILIPINA ASOY - PIOLLO	EUSTAQUIO A. SOCORIN	
Designation	Executive Assistant V / Chief of Staff Governor's Office	Provincial Treasurer	ASTERIA C. CABERTE Provincial Administrator

1/P.R.# 2023-191
 PROVINCE OF BOHOL
 CONTROL NO. 2023-107
 AMOUNT: 562,500.00
 DATE 4/24/23