



PURCHASE REQUEST
Province of Bohol



Department: Provincial Health Office
 Section: _____
 PR. No: 2023-103
 SAI No. _____
 OBR No. _____
 Date: April 17, 2023

Item No.	Quantity	Unit of Issue	SAI No.	Estimated Unit Cost	Estimated Cost
1	20	reams	Bondpaper, sub 16, Long	250.00	5,000.00
2	25	reams	Bondpaper, sub 20, A4	350.00	8,750.00
3	100	pcs	Long White Folder, 14pts	12.00	1,200.00
4	90	pcs	Special Paper for Certificate, Short	50.00	4,500.00
5	21	pcs	Pentel Pen, Black Fine	45.00	945.00
6	120	pcs	Pencil #1	10.00	1,200.00
7	100	pcs	Ballpen Gel Pen, 0.7, Black	15.00	1,500.00
8	49	roll	Correction Tape	70.00	3,430.00
9	104	pcs	Paper Fastener clip	11.00	1,144.00
10	5	unit	Scissors	75.00	375.00
11	10	bot	Printer Ink Epson L360 Black	380.00	3,800.00
12	10	bot	Printer Ink Epson L360 Cyan	380.00	3,800.00
13	10	bot	Printer Ink Epson L360 Magenta	380.00	3,800.00
14	10	bot	Printer Ink Epson L360 Yellow	380.00	3,800.00
15	50	box	Staple Wire #35	50.00	2,500.00
16	66	pcs	Paper Clip, Vinyl/Plastic Coat #50	22.50	1,485.00
17	2	unit	Stapler Heavy Duty w/ remover	350.00	700.00
18	90	reams	Certificate Holder, Short	70.00	6,300.00
19	2	box	Stock Box	1,500.00	3,000.00
20	7	units	Flash Drive 2GB	1,020.00	7,140.00
21	1	unit	Internet Security, 1user, 1year subs.	2,000.00	2,000.00
22	1	unit	Calculator, 8-digit	856.00	856.00
23	76	pcs	Notebook, 50 leaves	10.00	760.00
24	76	pcs	Ballpen Ordinary, Black	10.00	760.00
25	2	pcs	Whyte Board Pen, Black Fine	60.00	120.00
26	74	pcs	Long Plastic Envelope w/ Handle	40.00	2,960.00
27	4	reams	Bondpaper, Sub 20, Long	250.00	1,000.00
28	1	pcs	Black Board Eraser	80.00	80.00

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[Signature]
Ma. Josselyn T. Pagito, RN
Program Coordinator

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL
 CONTROL NO. 950
 RECD BY *[Signature]* DATE: 5/5/23
 MARKING NO. 1443
 VALID UNTIL 12/31/2023
 EXPENSE CODE 4000-10-36/26/19-1020330
 AMOUNT
 2022-019R 6F
 PETER ROSS M. RETUAL, CPA
 CONTROLLER

Php 63,960.00 charged to Population Dev't Program 10-706 (50207010)
 Php 4,500.00 charged to Adolescent Youth Health Development Program 10-216 (50207010)
 Php 4,800.00 charged to Reproductive Health and Family Planning 10-191 (50207010)
 5/5/2023

Time of delivery: 5 days upon receipt of NTP
 Place of Delivery: PHO
 Mode of procurement: Alternative Mode

TOTAL **Php 72,905.00**

Purpose: *for the use of the training materials for various PHO programs*

Requested by	Cash Availability	Approved by:
<i>[Signature]</i>		
Signature	Signature	Signature
Printed Name	Printed Name	Printed Name
Designation	Designation	Designation
REYMOSES G. CABAGNOT, MD, MPH Provincial Health Officer II	EUSTAQUIO A. SOCORIN Provincial Treasurer	ERICO ARISTOTLE C. AUMENTADO Governor

APPROVED

BY AUTHORITY OF THE GOVERNOR:
[Signature]
ASTERIA G. CABERTE
 PROVINCIAL ADMINISTRATOR

2023-147
 2023-092
 n. an. bn.