



PURCHASE REQUEST
Province of Bohol



Department: Provincial Health Office
 Section:
 PR. No: 2023-096
 SAI No.
 OBR No.
 Date: April 17, 2023

Item No.	Quantity	Unit of Issue	SAI No.	Estimated Unit Cost	Estimated Cost
1	30	reams	Bondpaper, Long	300.00	9,000.00
2	30	reams	Bondpaper, A4	300.00	9,000.00
3	15	box	Pencil #2	150.00	2,250.00
4	3	units	Internet Security, 5 Devices for 2 yrs	4,700.00	14,100.00
5	5	units ✓	Office software, 1 user, non sub.	5,500.00	27,500.00
6	5	pcs	Ink Refill (Epson L565, Bundle)	2,000.00	10,000.00
7	16	box	Ballpen Gelpen, Black	300.00	4,800.00
8	21	box	ballpen Gelpen, Red	200.00	4,200.00
9	2	pcs	Scientific Calculator	1,000.00	2,000.00
10	45	pcs	Brown Envelope Long	10.00	450.00
11	10	pcs	Correction Tape	50.00	500.00
12	20	pcs	Expanding File	150.00	3,000.00
13	50	pcs	White Long Folder	30.00	1,500.00
14	10	box	Paper Fastener	50.00	500.00
15	2	units	3-4 layers Desk File Organizer Document Paper Tray	450.00	900.00
16	5	pcs	Sticky Note Pad	50.00	250.00
17	25	box	Ballpen Gelpen, Black	300.00	7,500.00
18	255	pcs	Bron Envelope Long	10.00	2,550.00

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Polizena A. Rances, RN
Program Coordinator

charged to National Rabies Prevention & Control Program

10-09 (5000010)

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL
 CONTROL NO. 961 REC'D BY. DATE 5-8-23
 MARK NO. 159 VALID UNTIL 12/31/2023
 EXPENSE CODE 4000-10-09/50003010 AMOUNT P 100,000
 FUND SOURCE 2022-0196 DATE 5/8/23
 PETER ROSSM. RETALAN
 FBMO

Time of delivery: 5 days upon receipt of NTP
 Place of Delivery: PHO
 Mode of procurement: Alternative Mode

TOTAL

PhP 100,000.00

Purpose:
for the use of the PHO National Rabies Prevention & Control Program

Requested by:	Cash Availability	Approved by:
Signature Printed Name Designation REYMOSES A. CABAGNOT, MD, MPH Provincial Health Officer II	Signature Printed Name Designation EUSTAQUIO A. SOCORIN Provincial Treasurer	Signature Printed Name Designation ERICO ARISTOTLE C. AUMENTADO Governor

PR# 2023-159
 RECEIVED BY: [Signature] DATE: 5/29/23
 PROVICIAL HEALTH OFFICE
 NO. 2023-105
 AMOUNT 100,000.00

APPROVED
 BY AUTHORITY OF THE GOVERNOR:
 ASTERIA C. CABERTE
 PROVINCIAL ADMINISTRATOR