

Standard Form Number: SF-GOOD-59
 Revised on: May 24, 2004
 Standard Form Title: Purchase Request

9 10/5

Name of the Project:
 Location of the Project:

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL
 CONTROL NO. 209 RECD BY DATE 3/15/23
 MARK NO. 05-1577 VALID UNTIL 12/31/23
 EXPENSE CODE 8000-11 (50202010) AMOUNT (594,050.00)
 SOURCE 2022-011 CONTROLLED DATE 4/9/23
PETER ROSS M.P. TOTAL CPA
 B.M.O.P.

PURCHASE REQUEST
PROVINCIAL GOVERNMENT OF BOHOL

Agency / Procuring Entity

Department Provincial Cooperative Development Office PR No. _____ Date: 03/06/2023
 Section _____ SAI No. _____ Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		Provision of meals, snacks and room accomodation for PCDO Training & Activities			
1		Conduct Trainings on Fundamentals of Cooperative (3 Batches on Aug, September & October 2023/ 80 pax per batch)			
	pax	Meals (1 Lunch)	240	P275.00	P66,000.00
	pax	Snacks (A.M & P.M)	480	P150.00	P72,000.00
					P138,000.00
2		Conduct Trainings On Cooperative Management and Governance (3 Batches on Aug, September and October 2023/ 80 pax per batch)			
	pax	Meals (1 lunch)	240	P275.00	P66,000.00
	pax	Snacks (A.M & P.M)	480	P150.00	P72,000.00
					P138,000.00
3		Other Capability Building Trainings			
	pax	Meals (1 Lunch)	174	P275.00	P47,850.00
	pax	Snacks (A.M & P.M)	348	P150.00	P52,200.00
					P100,050.00
4		Strategic/ Operation Planning/ Assessment, 50 pax for 2 days with 1 night stay			
		Hotel Accomodation inclusive with Breakfast			
	rooms	Twin Sharing (16 pax)	8	P5,500.00	P44,000.00
	rooms	Triple Sharing (24 pax)	8	P8,000.00	P64,000.00
	pax	Extra Bed with Breakfast	10	P1,500.00	P15,000.00
		Meals and Snacks			
	pax	Snacks (A.M & P.M) (50 pax x 150 x 4)	200	P150.00	P30,000.00
	pax	Lunch (50 pax x 350 x 2 days)	100	P350.00	P35,000.00
	pax	Dinner	50	P340.00	P17,000.00
					P205,000.00
		Mode of Procurement: <u>Alternative mode</u>			
		Time Delivery : 5 days from receipt of PO			
		Place of Delivery: PCDO			
		TOTAL			P581,550.00

CHARGE TO: PCDO Training Expenses

Purpose/Remarks: Provision of meals, snacks and room accomodation for PCDO Training & Activities.

Requested by:	Cash Availability	Approved by:
Signature: <u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
Printed Name: MA. CONRADA B. FUENTES	EUSTAQIO A. SOCORIN	ERICO ARISTOTLE C. AUMENTADO
Designation: OIC- PCDO	Provincial Treasurer	Governor
Date: _____		

APPROVED
 AUTHORITY OF THE GOVERNOR